

# Town of Saltcoats

## OFFICE OF THE TOWN ADMINISTRATOR

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### REGULAR MEETING OF COUNCIL September 16, 2020

**Present:** Mayor Grant McCallum, Councilors, Karen Hovind, Gordon Barnhart, Ronald Knudsen, Shirley Pearson, Lenore Denbrok, Town Foreman Dennis Hunt (6:00 pm – 8:00 pm), Public Works Committee Member Robert Morgan (6:05 – 6:57pm), and Chief Administrative Officer Cindy Larson

Visitor: Gary Horseman – Four Town Journal (6:00 pm– 9:30 pm)

Delegation: Honorable Warren Kaeding, MLA (7:05 pm – 7:26 pm)

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

**Approval of the Agenda** Barnhart/Pearson

#### **Motion 199-20**

That the amended agenda be adopted as circulated with the following additions:

Business Arising from the Minutes - #5 Election Remuneration

New Business - #8 TCYHA Turning Lanes, #9 – State of Anderson Lake, #10 – School Calendar.

Correspondence - #5 M. Smith Stirling Room repairs, #6 H. Torrie Letter concerning lots for sale, #7 J. Morgan letter of Appreciation to the Cemetery and Regional Park employees, #8 City of Yorkton Letter regarding Regional Library, #9 Southern Sask Vacation Guide

**CARRIED**

### RECESS

**Recess from 7:00 pm to 7:05 pm**

**Approve EPG Contract** Hovind/Barnhart

#### **Motion 200-20**

That the Town of Saltcoats contract with EPG is approved in the amount of \$29,080.00 + taxes pending investigations on procedure and warranty.

**CARRIED**

### MINUTES

**Approval of Minutes of August 12, 2020** Knudsen/Barnhart

#### **Motion 201-20**

That the minutes of the August 12, 2020 meeting be amended as recommended and approved as circulated.

**CARRIED**

**Approval of Addendums A, B and C, September, 2020** Denbrok/Pearson

#### **Motion 202-20**

That the Town of Saltcoats approve Addendums A, B and C for September 2020 as circulated.

**CARRIED**

### PUBLIC WORKS

**Monthly Review of Waterworks Operational** Hovind/Pearson

#### **Motion 203-20**

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for August 1<sup>st</sup> - 31<sup>st</sup>, 2020 as

**Records – August 1<sup>st</sup> – August 31<sup>st</sup>, 2020** circulated. **CARRIED**

**Monthly Public Works Report for August 2020** Barnhart/Knudsen **Motion 204-20**  
That the Town of Saltcoats approve the Monthly Public Works Report for August 2020 as circulated. **CARRIED**

**RECESS Recess from 8:08 pm– 8:13 pm**

**FINANCIAL**

**List of Accounts for Approval August 2020** Hovind/Pearson **Motion 205-20**  
That the List of Accounts for Approval be approved as circulated for August 1<sup>st</sup> -31<sup>st</sup>, 2020, cheques # 10725-10762 and other payments totaling \$153,393.90 **CARRIED**

**Budgetary Control Report for August 2020** Barnhart/ Knudsen **Motion 206-20**  
That the budgetary control reports for August 2020 be approved as circulated. **CARRIED**

**Bank Reconciliation** Bank Reconciliation for June, July, and August 2020 deferred until October 2020 meeting

**PERSONNEL**

**Public Works Policy Request** Knudsen/Pearson **Motion 207-20**  
That the request from Public Works for an 11days on and 3 days off Public Works Policy be implemented to compensate for working every second weekend on water treatment for the Public Works Employees. **CARRIED**

**BUSINESS ARISING FROM MINUTES OF August 12, 2020**

**Gas Tax Paving Project** Barnhart/Hovind **Motion 208-20**  
THAT the Town of Saltcoats approve the IIP (Infrastructure Investment Plan) for the Gas Tax Fund to include paving on Crescent Lake Road, Allan Ave, and any other streets as deemed appropriate by Council. **CARRIED**

**Election Remuneration** Denbrok/Pearson **Motion 209-20**  
That the Town of Saltcoats Election Remuneration for the Deputy Returning Officer is approved at \$325.00, and the Poll Clerk is approved at \$289.00, including training, advance poll and election day. **CARRIED**

**NEW BUSINESS**

**Safe Restart Program**      Hovind/Denbrok

**Motion 210-20**

That a portion of the Town of Saltcoats Safe Re-start Program funding received from the Government of Canada be given to groups or organizations within the limits of the Town of Saltcoats to aid in the cost of re-starting supplies. Proposals will be accepted by the end of day October 15, 2020.

**CARRIED**

**Authorization of Council Liaison**      Hovind/Pearson

**Motion 211-20**

That the Town of Saltcoats appoint and authorize Robert Morgan to be the Council Liaison to work with Catterall & Wright Consulting Engineers.

**CARRIED**

**Increase Liability Insurance on Commercial Auto Pak**      Denbrok/Barnhart

**Motion 212-20**

That the Town of Saltcoats increase the liability insurance from \$1,000,000.00 to \$2,000,000.00 on the Commercial Auto Pak

**CARRIED**

**School Community Calendar**      Hovind/Denbrok

**Motion 213-20**

That the Town of Saltcoats approve to place an ad in the Saltcoats School Community Calendar in the amount of \$40.00.

**CARRIED**

**CORRESPONDENCE**

**Tax Interest Cancellation**      Hovind/Denbrok

**Motion 214-20**

That the Town of Saltcoats approve the cancelation of the interest on roll #299 in the amount of \$60.42.

**CARRIED**

**Ratify Donation to Library**      Denbrok/Barnhart

**Motion 215-20**

That the Town of Saltcoats ratify the electronic decision to donate a sneeze guard to the Saltcoats Library.

**CARRIED**

**Sale of Lots**      Knudsen/Pearson

**Motion 216-20**

That the Town of Saltcoats approve a time limit on the sale prices for the residential lots for sale, until midnight, October 31, 2020.

**CARRIED**

**File Correspondence**      Barnhart/Hovind

**Motion-217-20**

That the Town of Saltcoats acknowledge and file the following list of Correspondence:

Laketown Leaders, Residential lots for sale, Appreciation letter, City of Yorkton, and the Southern Saskatchewan Vacation Guide.

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**CARRIED**

**Authorize Meeting to Continue Past 10:00 pm**      Knudsen/Denbrok

**Motion 218-20**

That the Town of Saltcoats continue the Regular Meeting past 10:00 pm.

**CARRIED UNANIMOUSLY**

**Move in Camera**      Knudsen/Barnhart

**Motion 219-20**

That the Council move in Camera at 10:00 pm.

**CARRIED**

**Move out of Camera**

**Council agreed to move out of Camera at 10:06 pm**

**Order to Remedy**      Hovind/Pearson

**Motion 220-20**

That the Town of Saltcoats approve a Notice to Remedy be sent to remove or repair the structure at 108 Allan Ave with 60 days to comply.

**CARRIED**

**Adjournment**      Hovind/Pearson

**Motion 221-20**

That the Meeting adjourn at 10:08 p.m.

**CARRIED**

Approved by Council on: \_\_\_\_\_