

Town of Saltcoats

OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL September 15th, 2021

Present: Mayor Gordon Barnhart, Councillors Kirby Buchinski, Lenore Denbrok (via Zoom) Miles Hutchings, Braden Issel, Shirley Pearson and Chad Waloschuk, and Chief Administrative Officer Cindy Larson.

Visitor: Robert Morgan: (6:00 pm – 6:50 pm)

Visitor: Dennis Hunt: Foreman: (6:00 pm – 7:04 pm)

Visitor Gary Horseman: (6:00 pm – 7:38 pm)

With quorum being present, the meeting was called to order by Mayor Barnhart at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

Approval of the Agenda

Pearson/
Waloschuk

Motion 198-21

That the amended agenda be adopted as circulated with the following additions:

Public works: #5 Fall Yard Waste

Personnel; #1 Administrative Assistant, #2 Public Works Assistant, #3 CAO review

Business Arising: #2 Public Information Meeting

CARRIED

MINUTES

Approval of Minutes

Buchinski/
Pearson

Motion 199-21

That the minutes of the Regular meeting on August 18, 2021 and September 2, 2021 are approved with amendments.

CARRIED

Approval of Addendums A, B and C,

Hutchings/
Pearson

Motion 200-21

That the Town of Saltcoats approve Addendums A, B and C for August, 2021 as amended and circulated.

CARRIED

PUBLIC WORKS

Monthly Review of Waterworks Operational Records

Waloschuk/
Pearson

Motion 201-21

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for August 30th, 2021 as circulated.

CARRIED

Monthly Public Works Report

Denbrok/
Buchinski

Motion 202-21

That the Town of Saltcoats approve the Monthly Public Works Report for August 2021 as circulated.

CARRIED

Tree Removal Quotes

Buchinski/
Issel

Motion 203-21

That the Town of Saltcoats hire Larson's Tree Service to remove trees as per quote for the amount of \$2200.00

CARRIED

EXTRA ROLL OFF BIN Buchinski/Hutchings **Motion 204-21** That the Town of Saltcoats rent another 30 yard roll off bin for big items and grass/yard waste for 6 weeks to the end of October 2021. **CARRIED**

FINANCIAL

List of Accounts for Approval Pearson/Waloschuk **Motion 205-21**
That the August 1 – 31, 2021, cheques #11234- #11272 and other payments totaling \$237,148.76 are approved as presented. **CARRIED**

Monthly Financial report Denbrok/Hutchings **Motion 206-21**
That the Town of Saltcoats approves the Monthly Financial report for August as circulated. **CARRIED**

Bank Reconciliation Denbrok/Buchinski **Motion 207-21**
That the town of Saltcoats approve the July, 2021 and the August, 2021 Bank reconciliations as presented. **CARRIED**

PERSONNEL

Administrative Assistant Person/Waloschuk **Motion 208-21**
That the Town of Saltcoats hire Alysha Glessman as the full-time permanent Administrative Assistant at \$17.50 per hour. **CARRIED**

Public Works Assistant Barnhart/Waloschuk **Motion 209-21**
That the Town of Saltcoats hire Hans Bosshard as the Temporary Public Works Assistant at \$20.00 per hour. **CARRIED**

NEW BUSINESS

Policy 11-05 Buchinski/Pearson **Motion 210-21**
That the Town of Saltcoats amend Policy 11-05 known as the Stirling Room Rental Policy by amending the rental fee for a full day to \$120.00 and for half a day to \$60.00. **CARRIED**

Shop Local Ads Pearson/Waloschuk **Motion 211-21**
That the Town of Saltcoats renew the Shop Local Ad section for July 1-December 16 issues at \$230.00 plus tax. **CARRIED**

CORRESPONDENCE

Receive and File Correspondence Buchinski/
Pearson **Motion 213-21**
That the Town of Saltcoats receive and file correspondence.

CARRIED

Adjournment Pearson/
Hutchings **Motion 214-21**
That the Meeting adjourn at 7.38 pm

CARRIED

Approved by Council on: _____