

Town of Saltcoats
OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL May 21st, 2025

Present: Mayor Kirby Buchinski, Councillors Jared Bilan, Valerie Brooks, Braden Issel, Shirley Pearson, Chad Waloschuk, and CAO Cindy Larson

Regrets: Councillor Miles Hutchings

Guest: Dennis Hunt 6:00 – 7:31 pm

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

AGENDA

**Approval of the
Agenda** Issel/
 Brooks

Motion 96-25

That the Town of Saltcoats approves the Agenda with the following additions:

Delegation: Bill Johnston from ECTC and TCYHA

Public Works #8 Tour of Facilities

New Business: #10 Saltcoats Museum request, #11 Saltcoats

Volunteer Fire Department

CARRIED

**PUBLIC
HEARING**

Mayor Kirby Buchinski opened the Public Hearing for the Water and Sewer Rates Bylaw at 6:02 pm.

No submissions were received.

Mayor Buchinski closed the hearing at 6:03 pm.

DELEGATION

6:05 pm – 6:30 pm Mr. Bill Johnston from the East Central Transportation Committee and the Trans Canada Yellowhead Highway Association.

PUBLIC WORKS

**Monthly
Waterworks
Operational
Report** Issel/Pearson

Motion 97-25

That the Town of Saltcoats approves the Monthly Waterworks Operational Report for April 2025.

CARRIED

**Public Works
Report** Brooks/Issel

Motion 98-25

That the Town of Saltcoats approves the Public Works Report for April 2025 as presented.

CARRIED

**WSA
Inspection**

Issel/Brroks

Motion 99-25

That the Town of Saltcoats receive and file the WSA Inspection Report of April 24, 2025.

CARRIED**Policy 22-05
Amendments**

Pearson/Brooks

Motion 100-25

That the Town of Saltcoats amends the Waterwork Emergency Response Plan and the Quality Assurance & Quality Control Policy as presented.

CARRIED**MINUTES****Approval of the
Minutes of the
Regular
Meeting**Waloschuk/
Bilan**Motion 101-25**

That the Town of Saltcoats approve the Minutes of April 16th, 2025, as presented.

CARRIED**Approval of
Addendums A,
B and C**

Issel/Pearson

Motion 102-25

That the Town of Saltcoats approve Addendums A, B, and C as amended.

CARRIED**FINANCIALS****List of
Accounts for
Approval**

Pearson/Issel

Motion 103-25

That the Town of April 30th, 2025, cheques #13289 - 13335 and other payments totaling \$161,019.42.

CARRIED**Monthly
Financial
Report**Waloschuk/
Brooks**Motion 104-25**

That the Town of Saltcoats approves the Monthly Financial Statement for April 2025.

CARRIED**Bank
Reconciliations**

Brooks/Pearson

Motion 105-25

That the town of Saltcoats approves the Bank Reconciliations for April 2025 as presented.

CARRIED**PERSONNEL**

BUSINESS ARISING**NEW BUSINESS**

**OSS Contract
Renewal** Brooks/Issel

Motion 106-25

That the Town of Saltcoats renew their contract with OSS for a 10 year term.

CARRIED

**2nd Reading
for the Water
and Sewer
Rates Bylaw 02-
2025** Waloschuk/
Hutchings

Motion 107-25

That the Town of Saltcoats give 2nd Reading to Bylaw 02-2025 known as the Water and Sewer Rates Bylaw.

CARRIED

**3rd Reading for
Water & Sewer
Rates Bylaw
02-2025** Pearson/Issel

Motion 108-25

That the Town of Saltcoats give 3rd Reading to Bylaw 02-2025 known as the Water and Sewer Rates Bylaw to take effect upon approval of the Saskatchewan Municipal Board.

CARRIED

**Block M
Subdivision** Issel/Waloschuk

Motion 109-25

That the Town of Saltcoats approve the Plan of Subdivision Package from Geo Verra, to be sent and approved by Community Planning.

CARRIED

**Hall Damage
from Rental** Issel/Pearson

Motion 110-25

That the Town of Saltcoats retain the damage deposit from the hall rental on April 13, 2025 for the damage to the tables.

CARRIED

**Proposed
Policies 25-01,
25-02, 25-03
and 25-04** Pearson Bilan

Motion 111-25

That the Town of Saltcoats approve Policies 25-01 for Loaning live traps, 25-02 Temporary Road Repair, 25-03 Town owned Cell phones, and 25-04 Trimming trees encroaching on public right of way.

CARRIED

**Saltcoats
Historic Society
and Museum
Request to
abate taxes**Pearson/
Waloschuk**Motion 112-25**

That the Town of Saltcoats abate the taxes for the Saltcoats Historical Society and Museum in the amount of \$1,915.22 for 2025 with the approval of the Saskatchewan Education Tax Authority.

CARRIED**CORRESPONDENCE****File
Correspondence**

Issel/Pearson

Motion 113-25

That the Town of Saltcoats file and receive the following list of correspondence:

Received:

Lung Saskatchewan
Good Spirit School Division Report
Sask Housing Authority
ASWA Information and Funding
FCM April 14 & April 30, 2025
Saskatchewan Ombudsman Annual Report
Central Prairie Development Alliance Meeting

Sent:

J. Nabozniak
B. Friesen
J. Beynon
Saltcoats Historical Society and Museum

CARRIED**Adjournment**Waloschuk/
Bilan**Motion 114-25**

That the Meeting adjourn at 8:33 pm

CARRIED

Approved by Council on: _____