

# *Town of Saltcoats*

## MEETING MINUTES REGULAR MEETING OF COUNCIL May 20th, 2026

### PRESENT:

Mayor Kirby Buchinski

Councillors: Jared Bilan, Valerie Brooks, Miles Hutchings, Braden Issel, Brock Maksymiw

Chief Administrative Officer: Glenda Hamilton

Public Works: Foreman Adam Wykes, Supervising Utility Manager Dennis Hunt

Absent: Councillor Chad Waloschuk

### CALL TO ORDER:

With quorum being present, the Regular Meeting of Council was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, Saskatchewan.

### AGENDA:

#### Additions to Agenda

Hutchings/  
Issel

#### Motion 91-26

That the Town of Saltcoats approves the agenda with the following additions:  
Personnel: 1. Employee Swag  
New Business: 12. Waterworks Inspection Report, 13. Cemetery Donations, 14.  
Walter Farquharson – 90<sup>th</sup> Birthday

**CARRIED**

### PUBLIC WORKS

#### Monthly Waterworks Operational Report

Issel/Maksymiw

#### Motion 92-26

That the Town of Saltcoats approves the Monthly Waterworks Operational Report for April 2026.

**CARRIED**

#### Public Works Reports

Maksymiw/  
Brooks

#### Motion 93-26

That the Town of Saltcoats approves the Public Works Reports for April 2026 as presented.

**CARRIED**

**Councillor Jared Bilan entered the meeting at 6:19 p.m.**

#### Sale of Bulk Water

Hutchings/  
Maksymiw

#### Motion 94-26

That the Town of Saltcoats rescinds Policy #23-06 in relation to the sale of bulk water from the water treatment plant and therefore, until further notice the sale of bulk water is discontinued.

**CARRIED**

**Approval of the Minutes of the Regular Meeting**      Issel/Maksymiw      **Motion 95-26**  
That the Town of Saltcoats approves the Minutes of the Regular Meeting of April 22<sup>nd</sup>, 2026.  
**CARRIED**

**Approval of Addendums A, B and C**      Issel/Maksymiw      **Motion 96-26**  
That the Town of Saltcoats approve Addendums A, B, and C as presented.  
**CARRIED**

**FINANCIAL:**

**List of Accounts for Approval**      Brooks/Hutchings      **Motion 97-26**  
That the Town of Saltcoats approves the List of Accounts for Approval as presented for cheques 13759 -13818 and other payments 2026-0001 to 2026-0014 plus other online payments for a total list amount of \$169,483.67.  
**CARRIED**

**Monthly Financial Report**      Maksymiw/Bilan      **Motion 98-26**  
That the Town of Saltcoats approves the Monthly Financial Report for April 2026.  
**CARRIED**

**Bank Reconciliations**      Brooks/Bilan      **Motion 99-26**  
That the Town of Saltcoats approves the Bank Reconciliations for April 2026.  
**CARRIED**

**PERSONNEL:**

**Employee Swag**      Hutchings/Bilan      **Motion 100-26**  
That the Town of Saltcoats agrees to purchase for each Full-Time employee a choice of two items of clothing from Independent Trading Company with the choices being a bunny hug, full-zip sweater, polo shirt or t-shirt.  
**CARRIED**

**NEW BUSINESS:**

**Signing Authority**      Hutchings/Bilan      **Motion 101-26**  
That the Town of Saltcoats agrees to the addition of Glenda Hamilton and Brock Maksymiw as authorized signing authorities at Cornerstone Credit Union, and further, that Glenda Hamilton be approved for online access.  
**CARRIED**

---

<b>Council Subcommittee and Deputy Mayor Appointment Amendments</b>	Issel/Brooks	<b>Motion 102-26</b> That the Town of Saltcoats approve the amended Subcommittee and Deputy Mayor appointments for 2026.  <b><u>CARRIED</u></b>
<b>Tax Enforcement</b>	Issel/Bilan	<b>Motion 103-26</b> That the Town of Saltcoats agrees to placement of tax liens on all properties that were on the List of Lands in Arrears that still have arrears as of the due date of May 26 <sup>th</sup> , 2026.  <b><u>CARRIED</u></b>
<b>Temporary Street Closure</b>	Hutchings/Issel	<b>Motion 104-26</b> That the Town of Saltcoats agrees to the temporary closure of the 100 – 300 blocks of High Street on June 19, 2026 during the hours of 5:00 p.m. to 8:00 p.m. for the LakeTown OnlyRust Car Club show.  <b><u>CARRIED</u></b>
<b>Request for Chicken Coop</b>	Issel/Brooks	<b>Motion 105-26</b> That the Town of Saltcoats approves the request from Mel Corbier to house poultry at 303 Montreal Avenue subject to the following conditions: <ol style="list-style-type: none"><li>1) Maximum of 4 birds</li><li>2) Female birds to be housed on property only,</li><li>3) Housing under healthy and humane conditions including but not limited to adequate:<ul style="list-style-type: none"><li>- Bedding and comfort</li><li>- Nutrition and water</li><li>- Shelter from the elements</li><li>- Protection from predators</li></ul></li><li>4) Odors are mitigated and adequately controlled</li><li>5) Housing is located within the area bordered by a 1.8 metre (6 foot) fence</li><li>6) Birds kept only for pets and the purpose of producing non-sale eggs</li><li>7) Prior approval of Council must be given to amend any of these conditions,</li><li>8) Any contravention of these conditions may cause an Order to Remedy to Remove the animals from the property, at the discretion of Council.</li></ol> <b><u>CARRIED</u></b>
<b>Munisoft Computer Quote</b>	Hutchings/Brooks	<b>Motion 106-26</b> That the Town of Saltcoats agrees to purchase an ASUS Desktop computer, monitor and battery backup from Munisoft for an approximate cost of \$2,546.00 plus applicable taxes; and further that Cindy Larson be permitted to purchase the current laptop at a price of \$500.00.  <b><u>CARRIED</u></b>

**Munisoft Training**      Bilan/Brooks      **Motion 107-26**  
That Glenda Hamilton be registered to take Munisoft virtual training for the Bank reconciliation module and the RMRS at a cost of \$315.00.      **CARRIED**

**Waterworks Compliance Inspection Report**      Hutchings/Issel      **Motion 108-26**  
That the Waterworks Compliance Inspection Report be accepted as presented.      **CARRIED**

**Cemetery Donations**      Maksymiw/Issel      **Motion 109-26**  
That we agree that donations for Cemetery signs and plaques be kept to new specific sign/plaque donations and not include any prior cemetery donations.      **CARRIED**

**Correspondence**      Issel/Hutchings      **Motion 110-26**  
That the correspondence was reviewed and can be filed accordingly.      **CARRIED**

**Adjournment**      Maksymiw/  
Bilan      **Motion 111-26**  
That the Town of Saltcoats adjourn at 7:29 pm.      **CARRIED**

Approved by Council on: \_\_\_\_\_