

# Town of Saltcoats

## OFFICE OF THE TOWN ADMINISTRATOR

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### REGULAR MEETING OF COUNCIL May 19, 2021

**Present:** Mayor Gordon Barnhart (in the Stirling Room), Councillors, Kirby Buchinski, Miles Hutchings (in Stirling Room), and Braden Issel, Shirley Pearson and Chad Waloschuk (via Zoom), and Chief Administrative Officer Cindy Larson (via Zoom). **Regrets:** Councillor Lenore Denbrok

Visitor: Robert Morgan: (6:00 pm – 6:26 pm)

Visitor: Dennis Hunt, Foreman (6:00 pm -8:41 pm)

Visitor: Gary Horseman – Four Town Journal (in Stirling Room 6:00 pm – 9:02 pm)

With quorum being present, the meeting was called to order by Mayor Barnhart at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

### PUBLIC HEARING

#### Bylaw 03-2021

Mayor Barnhart declared the Public Hearing open at 6:00 pm.

For Bylaw 03-2021, a bylaw to provide for borrowing for the Water Treatment Plant upgrade.

Having no one in the gallery to speak or not having received any written correspondence, Mayor Barnhart declared the public hearing closed at 6:04 pm.

#### Approval of the Agenda

Pearson/  
Buchinski

#### Motion 107-21

That the amended agenda be adopted as circulated with the following additions:

Public Works: #7 Fire pump

Financial: #3 Add April bank reconciliation

New Business: #2 Add page 7 to Policy 21-03

Correspondence: Received #6 E. Maddaford,

Correspondence: Sent: #2 C. Waloschuk

**CARRIED**

### MINUTES

#### Approval of Minutes

Hutchings/  
Pearson

#### Motion 108-21

That the minutes of the Regular meeting on April 21, 2021 are approved as presented.

**CARRIED**

#### Approval of Addendums A, B and C,

Pearson/  
Buchinski

#### Motion 109-21

That the Town of Saltcoats approve Addendums A, B and C for April 21, 2021 as amended and circulated.

**CARRIED**

### PUBLIC WORKS

#### Monthly Review of Waterworks Operational Records

Pearson/Issel

#### Motion 110-21

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for April 30, 2021 as circulated.

**CARRIED**

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**Monthly Public Works Report**      Issel/  
Waloschuk      **Motion 111-21**  
That the Town of Saltcoats approve the Monthly Public Works Report for April 2021 as circulated.

**CARRIED**

**Fire Pump**      Issel/Pearson      **Motion 112-21**  
That the Town of Saltcoats pay Stan Gibler for the work on the fire pump and when the pump is no longer needed and removed from the Water Treatment Plant, it be given to Stan Gibler.

**CARRIED****FINANCIAL**

**List of Accounts for Approval**      Buchinski/  
Pearson      **Motion 113-21**  
That the April 1 - 30, 2021, cheques #11029-11070 and other payments totaling \$73,350.35 are approved as presented.

**CARRIED**

**Bank Reconciliations for March and April**      Hutchings/  
Waloschuk/      **Motion 114-21**  
That the Town of Saltcoats approve the March and April Bank Reconciliations as presented

**CARRIED**

**Monthly Financial Report**      Pearson/  
Hutchings      **Motion 115-21**  
That the Town of Saltcoats approve the April, 2021 Financial Report as circulated.

**CARRIED****PERSONNEL****BUSINESS ARISING FROM THE MINUTES**

**Bylaw 03-2021 2<sup>nd</sup> Reading**      Buchinski/  
Pearson      **Motion 116-21**  
That the Town of Saltcoats give 2<sup>nd</sup> Reading to Bylaw 03-2021; a Bylaw to Borrow by Debenture for the amount of \$1,337,916.00 for a 25-year term at 3.14% from 2022-2051 for the purpose of Upgrading the Water Treatment Plant. And that we use \$300,000.00 from our reserves and \$50,000.00 from the tax base for 2021.

**CARRIED**

**Bylaw 03-2021 3<sup>rd</sup> and Final Reading**      Hutchings/  
Denbrok      **Motion 117-21**  
That the Town of Saltcoats give 3<sup>rd</sup> and Final Reading to Bylaw 03-2021; a Bylaw to Borrow by Debenture for the amount of \$1,337,916.00 for a 25-year term at 3.14% from 2022-2046 for the purpose of Upgrading the Water Treatment Plant. And that we use \$300,000.00 from our reserves and \$50,000.00 from the tax base for 2021. This bylaw shall come into force upon approval from the Saskatchewan Municipal Board.

**CARRIED**

**Policy 21-05  
Prohibited Waste  
Burning Policy** Waloschuk/  
Pearson

**Motion 118-21**

That the Town of Saltcoats adopt the Public Works Policy 21-05, a Policy to Prohibit Waste Burning within Town Boundaries as circulated.

**CARRIED**

**Repeal Bylaw 377** Buchinski/  
Issel

**Motion 119-21**

That the Town of Saltcoats hereby repeal Bylaw 377, a Bylaw to Prohibit the Burning of Rubbish or Waste Material within the Town Limits.

**CARRIED**

**NEW BUSINESS**

**Policy 21-03  
Harassment  
Prevention Policy** Pearson/  
Buchinski

**Motion 120-21**

That the Town of Saltcoats adopt the O H & S Policy 21-03, a Policy known as the Harassment Prevention Policy and repeal the O H & S Policy 12-08.

**CARRIED**

**Policy 21-04  
Traffic Control;  
While Working  
Policy** Waloschuk/  
Issel

**Motion 121-21**

That the Town of Saltcoats adopt the O H & S Policy #21-04, a Policy known as the Traffic Control While Working Policy.

**CARRIED**

**Policy 13-08  
Amendment to  
Business Directory  
Sign** Pearson/  
Hutchings

**Motion 122-21**

That the Town of Saltcoats amend Administration Policy 13-08 to remove the 4<sup>th</sup> paragraph in the Policy section and replace it with: "Businesses wishing to place signs on the billboard will be responsible for supplying two (2) signs, one for each side of the Business Directory Sign. The Sign shall be constructed of 4' x 8' light weight coroplast only." And to the Procedure section: "6. The Public Works staff will install the sign."

**CARRIED**

**Dissolving of the  
Barnhart Heritage  
Trail Committee** Pearson/  
Buchinski

**Motion 123-21**

That the Town of Saltcoats dissolve the Barnhart Heritage Trail Committee and to close bank account #830452272511 and transfer the funds to the Town bank account #100008607012.

AND That the name of the Communities in Bloom Reserves be changed to the Beautification Reserves.

AND That the Walking Trail Reserves are transferred to the Beautification Reserves in the amount of \$5670.00.

**CARRIED**

**Municipalities of Saskatchewan Rebranding**

Pearson/  
Hutchings

**Motion 124-21**

WHEREAS the word “urban” within the name of “Saskatchewan Urban Municipalities Association” creates confusion for smaller municipalities and northern communities;

AND WHEREAS many people mistakenly think of SUMA as an organization just representing cities;

AND WHEREAS the new name Municipalities of Saskatchewan is clear and inclusive of all villages, resort villages, towns, northern communities as well as cities;

AND WHEREAS Municipalities of Saskatchewan membership has the right to decide on its own name without interference and to petition the legislature for this change;

THEREFORE, be it resolved the Council for the Town of Saltcoats is strongly supportive of the new name, Municipalities of Saskatchewan.

**CARRIED**

**UMAAS Convention**

Barnhart/  
Waloschuk

**Motion 125-21**

That the Town of Saltcoats approve the CAO to attend the UMAAS Virtual Convention at a cost of \$170.00 + GST on June 9<sup>th</sup> & 10<sup>th</sup>.

**CARRIED**

**Receive and File Correspondence**

Issel/Buchinski

**Motion 126-21**

That the Town of Saltcoats receive and file correspondence.

**CARRIED**

**Adjournment**

Pearson/  
Buchinski

**Motion 127-21**

That the Meeting adjourn at 9:02 pm

**CARRIED**

Approved by Council on: \_\_\_\_\_