

Town of Saltcoats
OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL March 19th, 2025

Present: Mayor Kirby Buchinski, Councillors Jared Bilan, Valerie Brooks, Miles Hutchings, Shirley Pearson
Chad Waloschuk, and CAO Cindy Larson

Regrets: Councillor Braden Issel

Guest: Dennis Hunt 6:00 – 6:20 pm

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m.
in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

AGENDA

Approval of the Agenda	Brooks/Pearson	Motion 44-25 That the Town of Saltcoats approve the Agenda with the following additions: Public Works #5 Foreman Concerns Financials: Correct numbering (2 #3's) #11 2025 General Insurance Renewal, #11 Revolving Credit Business Arising: #4 126 Crescent Lake Road New Business: #11 Community Hall Request, #12 June Car Show <u>CARRIED</u>
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PUBLIC WORKS

Monthly Waterworks Operational Report	Waloschuk/ Bilan	Motion 45-25 That the Town of Saltcoats approves the Monthly Waterworks Operational Report for February 2025. <u>CARRIED</u>
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Public Works Report	Pearson/ Waloschuk	Motion 46-25 That the Town of Saltcoats approves the Public Works Report for February 2025 as presented. <u>CARRIED</u>
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WSA Permit to Operate a Sewage Works Renewal	Hutchings/ Brooks	Motion 47-25 That the Town of Saltcoats approve the WSA Permit to Operate a Sewage Works Renewal for 2025-2045. <u>CARRIED</u>
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MINUTES

Mayor

Chief Administrative Officer

Approval of the Minutes of the Regular Meeting of February 19th, 2025	Pearson/Brooks	Motion 48-25 That the Town of Saltcoats approve the Minutes of the February 19 th , 2025, as amended. <u>CARRIED</u>
Approval of Addendums A, B and C	Pearson/ Waloschuk	Motion 49-25 That the Town of Saltcoats approve Addendums A, B, and C as presented. <u>CARRIED</u>
FINANCIALS		
List of Accounts for Approval	Pearson/ Waloschuk	Motion 50-25 That the Town of Saltcoats approves the List of Accounts as circulated for February 28 th , 2025, cheques #13214 - 13260 and other payments totaling \$90,177.13. <u>CARRIED</u>
Monthly Financial Report	Pearson/Brooks	Motion 51-25 That the Town of Saltcoats approves the Monthly Financial Statement for February 2025. <u>CARRIED</u>
Monthly Report for December 2024	Hutchings/ Waloschuk	Motion 52-25 That the Town of Saltcoats approves the updated Monthly Financial Report for December 31, 2024 <u>CARRIED</u>
Bank Reconciliations	Brooks/Bilan	Motion 53-25 That the town of Saltcoats approves the Bank Reconciliations for February 2025 as presented. <u>CARRIED</u>
2025 Audited Financial Report	Hutchings/ Brooks	Motion 54-25 That the Town of Saltcoats approves the 2025 Audited Financial Report from Prairie Strong CPA and pay the invoice in the amount of \$11,100.00. (includes Arena and Curling Rink) <u>CARRIED</u>
Transfer Reserves	Pearson/ Waloschuk	Motion 55-25 That the Town of Saltcoats transfers \$266,334.00 from the Unappropriated Reserves to the Utility Reserves. <u>CARRIED</u>

Tax Enforcement 6-Month Notice	Waloschuk/ Pearson	Motion 56-25 That the Town of Saltcoats proceed with the Tax Enforcement proceeding by issuing a 6-Month Notice for Roll #176, 197, and 241. <u>CARRIED</u>
2025 General Insurance Renewal	Pearson/ Waloschuk	Motion 57-25 That the Town of Saltcoats approve the 2025 General Insurance at a cost of \$34,848.00 + tax with a deductible of \$2,500.00 from SGI Canada. <u>CARRIED</u>
Revolving Line of Credit	Pearson/Brooks	Motion 58-25 That the Town of Saltcoats approve the Revolving Line of Credit with the Cornerstone Credit Union in the amount of \$50,000.00. <u>CARRIED</u>

PERSONNEL

Appointment to Pest Control	Bilan/Brooks	Motion 59-25 That the Town of Saltcoats appoints Blake Choloduik as a Pest Control Officer. <u>CARRIED</u>
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BUSINESS ARISING

SWWA Membership	Brooks/Pearson	Motion 60-25 That the Town of Saltcoats approve the membership to Saskatchewan Water And Wastewater Association (SWWA) for Adam Wykes at a cost of \$60.00 per year. <u>CARRIED</u>
Purchase of Block M, Plan #E1678	Brooks/ Waloschuk	Motion 61-25 That the Town of Saltcoats offers to sell to Deer Creek Services a portion of Block M, Plan #E1678 for the sum of \$15,000.00. <u>CARRIED</u>
ICIP Grant Extension to Agreement	Buchinski/ Pearson	Motion 62-25 That the Town of Saltcoats approve the Investing in Canada Infrastructure Program (ICIP) grant extension to complete the Landfill Corrective Action and Closure Plan to March 31, 2026 with the Final claim to be completed by June 30, 2026. <u>CARRIED</u>

NEW BUSINESS
Recommendations for the Laketown Players ProceedsHutchings/
Brooks**Motion 63-25**

That the Town of Saltcoats approve the recommendations from the Laketown Players to disburse play proceeds as follows:
 Yellow Flyway Birding Trail Assoc-Catering the Sunday Dessert - \$1,500.00
 Saltcoats Fire Department - \$2,000.00
 Cemetery Revitalization Project - \$1,500.00
 Saltcoats School Leadership Event - \$500.00
 Saltcoats District Regional Park - \$10,000.00
 Hall Reserve Fund - \$9,185.13

CARRIED**UMAAS Convention**

Hutchings/Bilan

Motion 64-25

That the Town of Saltcoats send the CAO to the UMAAS Convention in Saskatoon June 3 – 6, 2025 at a cost of \$200.00 + tax, hotel, mileage and meals.

CARRIED**Community Hall Committee Request for Paving****TABLED**

That the Town of Saltcoats TABLE the Request from the Community Hall Committee's request to get the driveway at the hall paved until a quote with options is received.

June 13, 2025 Car ShowWaloschuk/
Hutchings**Motion 65-25**

That the Town of Saltcoats close High Street on June 13th, 2025 for the Annual Car Show from 5:00 pm – 8:00 pm with the assurance that no burn outs will be done to damage the new pavement.

CARRIED**CORRESPONDENCE****File Correspondence**

Brooks/Bilan

Motion 66-25

That the Town of Saltcoats file and receive the following list of correspondence:

Received:
 Government of Canada
 Free Climate Infrastructure Support
 Kinetic GPO
 Good Spirit School Division Newsletter

Central Prairie Development Alliance Meeting
Tourism Canada
Policy Brief
SGI Business Recognition Assessment
FCM Voice
R.J. Braun

Sent:

CARRIED

Adjournment

Waloschuk/
Brooks

Motion 67-25

That the Meeting adjourn at 7:50 pm

CARRIED

Approved by Council on: _____