

# Town of Saltcoats

## OFFICE OF THE TOWN ADMINISTRATOR

---

### REGULAR MEETING OF COUNCIL March 17, 2021

**Present:** Mayor Gordon Barnhart (in the Stirling Room), Councillors, Kirby Buchinski, Miles Hutchings, and Braden Issel, Lenore Denbrok, Shirley Pearson and Chad Waloschuk (via Zoom), and Chief Administrative Officer Cindy Larson (via Zoom).

Visitor: Dennis Hunt – Town Foreman (in Stirling Room 6:00 pm – 7:40 pm)

Visitor: Gary Horseman – Four Town Journal (in Stirling Room 6:00 pm – 8:46 pm)

Visitor: Stg. Jennifer Smith – RCMP (via Zoom 6:00 pm – 6:16 pm)

With quorum being present, the meeting was called to order by Mayor Barnhart at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

#### Approval of the Agenda

Hutchings/  
Pearson

#### Motion 51-21

That the amended agenda be adopted as circulated with the following additions:  
Business Arising #4 2021 Insurance Renewal.  
New Business #7 Farmers Market, #8 Development permit 2021-02  
Correspondence: #3 Tax Exemption Request, #4 Email from Beautification Committee  
Omit: January 20, 2021 from the Heading for New Business.

**CARRIED**

### MINUTES

#### Approval of Minutes of February 17, 2021

Waloschuk/  
Hutchings

#### Motion 52-21

That the minutes of the Regular meeting on February 17, 2021 are approved with a correction to motion 49-21 by adding “Public Works Assistant”.

**CARRIED**

#### Approval of Addendums A, B and C,

Denbrok/  
Buchinski

#### Motion 53-21

That the Town of Saltcoats approve Addendums A, B and C for March 17, 2021 as circulated.

**CARRIED**

### PUBLIC WORKS

#### Monthly Review of Waterworks Operational Records

Pearson/  
Waloschuk

#### Motion 54-21

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for February 28, 2021 as circulated.

**CARRIED**

#### Monthly Public Works Report

Buchinski/  
Waloschuk

#### Motion 55-21

That the Town of Saltcoats approve the Monthly Public Works Report for February 2021 as circulated.

**CARRIED**

### FINANCIAL

#### List of Accounts for Approval

Denbrok/Pearson

#### Motion 56-21

That the February 1-28, 2021, cheques #10974-10996 and other payments totaling \$48,413.57 are approved as presented.

**CARRIED**

**Bank Reconciliations for January and February**

That the bank reconciliations are deferred until April regular meeting.

**Budgetary Control Report** Pearson/Waloschuk

**Motion 57-21**

That the Town of Saltcoats approve the February, 2021 Budgetary Control Report as circulated.

**CARRIED**

**Term Account Maturing** Buchinski/Denbrok

**Motion 58-21**

That the Town of Saltcoats amend motion 39-21 to take both term accounts and reinvest them into one 12-month non-redeemable term at the rate of .9% interest.

**CARRIED**

**Close the Culture and Recreation Advisory Committee Bank** Buchinski/Pearson

**Motion 59-21**

That the Town of Saltcoats close the Culture and Recreation bank account at the Saltcoats Credit Union and transfer the funds into the Town of Saltcoats Maximizer Bid Account in the amount of \$4,737.98.

**CARRIED**

**2021 Mill Rate** Barnhart/Pearson

**Motion 60-21**

That the Town of Saltcoats approve the 2021 mill rate of 9.95 resulting in a 0% increase over 2020 municipal taxes.

A recorded vote was requested:

Barnhart	No
Buchinski	Yes
Denbrok	No
Hutchings	Yes
Issel	Yes
Pearson	No
Waloschuk	Yes

**CARRIED**

**2021 Budget** Barnhart/Pearson

**Motion 61-21**

That the Town of Saltcoats approve the 2021 Budget as presented and shall hereby form part of these minutes.

**CARRIED UNANIMOUSLY**

**Transfer of Unappropriated Surplus to Appropriated Reserves** Barnhart/Denbrok

**Motion 62-21**

That the Town of Saltcoats transfer the amount of \$324,200.00 from the Unappropriated Surplus to the following reserves:

Cemetery Reserve	\$1,000.00
Community Hall Reserve	\$5000.00
Landfill Reserve	\$78,200.00
Paving Reserve	\$40,000.00

Utility Reserve \$200,000.00

**CARRIED UNANIMOUSLY**

**PERSONNEL**

**BUSINESS ARISING FROM THE MINUTES**

**Policy 21-02 Waste and Recycle Bin Policy** Issel/Waloschuk

**Motion 63-21**

That the Town of Saltcoats approve the Waste and Recycle Bin Policy #21-02 as presented.

**CARRIED**

**Policy 21-01 Communication Strategies Policy** Pearson/Denbrok

**Motion 64-21**

That the Town of Saltcoats approve Communications Strategies Policy #21-01 as presented.

**CARRIED**

**Amendment to Policy 11-01 Personnel Policy** Waloschuk/Denbrok

**Motion 65-21**

That the Town of Saltcoats approve the amendment to the Personnel Policy #11-01.

**CARRIED**

**NEW BUSINESS**

**Repeal Bylaw 04-2019** Hutchings/Denbrok

**Motion 66-21**

That the Town of Saltcoats repeal Bylaw 04-2019, an amendment to Bylaw 05-2014 known as the Utility Management Bylaw.

**CARRIED**

**Bylaw 01-2021 Amendment to Bylaw 05-2014** Barnhart/Waloschuk

**Motion 67-21**

**1<sup>st</sup> Reading**

That the Town of Saltcoats Bylaw 01-2021, an Amendment to Bylaw 05-2014 known as the Utility Management Bylaw, is given 1<sup>st</sup> Reading.

**CARRIED**

**Bylaw 01-2021 amendment to Bylaw 05-2014** Pearson/Denbrok

**Motion 68-21**

**2<sup>nd</sup> Reading**

That the Town of Saltcoats give Bylaw 01-2021, an Amendment to Bylaw 05-2014 known as the Utility Management Bylaw, is given 2<sup>nd</sup> Reading

**CARRIED**

**All three Readings for Bylaw 01-2021** Barnhart/Hutchings

**Motion 69-21**

That the Town of Saltcoats give Bylaw 01-2021, an Amendment to Bylaw 05-2014 known as the Utility Management Bylaw, all three Readings at this meeting.

**CARRIED UNANIMOUSLY**

**Bylaw 01-2021  
Amendment to  
Bylaw 05-2014  
  
3<sup>rd</sup> and Final  
Reading**

Denbrok/Issel

**Motion 70-21**

That the Town of Saltcoats give Bylaw 01-2021, an Amendment to Bylaw 05-2014 known as the Utility Management Bylaw, is given 3<sup>rd</sup> and Final Reading.

**CARRIED**

**Bylaw 02-2021  
Authorizing  
Financial  
Contributions to  
the Saltcoats  
District Regional  
Park**

Pearson/  
Waloschuk

**Motion 71-21**

That the Town of Saltcoats give Bylaw 02-2021, a Bylaw to Authorize a Financial Contribution of \$5,000.00 to the Saltcoats District Regional Park, is given 1<sup>st</sup> Reading.

**1<sup>st</sup> Reading**

**CARRIED**

**Bylaw 02-2021  
Authorizing  
Financial  
Contributions to  
the Saltcoats  
District Regional  
Park**

Denbrok/Issel

**Motion 72-21**

That the Town of Saltcoats give Bylaw 02-2021, a Bylaw to Authorize a Financial Contribution of \$5,000.00 to the Saltcoats District Regional Park, is given 2<sup>nd</sup> Reading.

**2nd Reading**

**CARRIED**

**Bylaw 02-2021  
Authorizing  
Financial  
Contributions to  
the Saltcoats  
District Regional  
Park  
All Three  
Readings at this  
meeting**

Buchinski/  
Pearson

**Motion 73-21**

That the Town of Saltcoats give Bylaw 02-2021, a Bylaw to Authorize a Financial Contribution to of \$5,000.00 the Saltcoats District Regional Park, is given all three Readings at this meeting.

**CARRIED UNANIMOUSLY**

**Bylaw 02-2021  
Authorizing  
Financial  
Contributions to  
the Saltcoats  
District Regional  
Park**

Pearson/Barnhart

**Motion 74-21**

That the Town of Saltcoats give Bylaw 02-2021, a Bylaw to Authorize a Financial Contribution of \$5,000.00 to the Saltcoats District Regional Park, is given 3<sup>rd</sup> and Final Reading.

**3<sup>rd</sup> and Final  
Reading**

**CARRIED**

**Hutchings  
Declares Conflict  
of Interest**

**8:15 pm**

**Councillor Hutchings declares a conflict of interest regarding  
Development permit #2021-02 and muted meeting,**

**Returned at 8:19 pm**

**Letter requesting  
Tax Exemption**

**The letter requesting tax exemption is deferred to a later meeting**

**Renewal of the  
Commissionaires  
Contract for 2021**

Barnhart/Denbrok

**Motion 75-21**

That the Town of Saltcoats renew the contract with the  
Commissionaires for 2021 at the same cost as 2020.

**CARRIED**

**Adjournment**

Pearson/  
Waloschuk

**Motion 76-21**

That the Meeting adjourn at 8:46 pm

**CARRIED**

Approved by Council on: \_\_\_\_\_