

*Town of Saltcoats*  
OFFICE OF THE TOWN ADMINISTRATOR

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**REGULAR MEETING OF COUNCIL March 15<sup>th</sup>, 2023**

**Present:** Mayor Kirby Buchinski, Councillors Lenore Denbrok, Braden Issel, Shirley Pearson, and Chad Waloschuk, and Chief Administrative Officer Cindy Larson

**Regrets:** Councillor Miles Hutchings, Justin Morrison

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

**Delegation** 6:04 pm – 6:16 pm  
S. Farquharson and Karen Hovind of the Saltcoats District  
Regional Park

**Approval of the Agenda** Denbrok/  
Issel **Motion 62-23**  
That the amended agenda be adopted as circulated with the following additions:  
New Business #16 Bylaw 03-2023, and #17 Cornerstone Credit Union Line of Credit Renewal

**CARRIED**

**MINUTES**

**Approval of Minutes** Denbrok/  
Waloschuk **Motion 63-23**  
That the minutes of the Regular meeting on February 15<sup>th</sup>, 2023 are adopted as amended.

**CARRIED**

**Approval of Addendums A, B and C** Issel/  
Waloschuk **Motion 64-23**  
That the Town of Saltcoats approve Addendums A, B and C for March 15<sup>th</sup>, 2023 as presented.

**CARRIED**

**PUBLIC WORKS**

**Monthly Review of Waterworks Operational Records** Issel/Pearson **Motion 65-23**  
That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for February 2023 as circulated.

**CARRIED**

**Public Works Report** Denbrok/  
Waloschuk **Motion 66-23**  
That the Town of Saltcoats receive the Public Works report as presented.

**CARRIED**

**FINANCIAL**

**Audited Financials Report for 2022** Denbrok/  
Pearson

**Motion 67-23**

That the Town of Saltcoats receive the Audited Financial Report as presented.

**CARRIED**

**Budget for 2023** Pearson/  
Denbrok

**Motion 68-23**

That the Town o Saltcoats approved the Final Budget for 2023 and hereby shall form part of these minutes.

**CARRIED**

**Mill Rate for 2023** Buchinski/  
Pearson

**Motion 69-23**

That the mill rate is set at 10.2 mills for the 2023 levy.

**CARRIED**

**List of Accounts for Approval** Waloschuk/  
Pearson

**Motion 70-23**

That the List of Accounts for Approval be approved as circulated for February 28, 2023, cheques #12257 – 12297 and other payments totaling \$75,723.36.

**CARRIED**

**Monthly Financial Report** Denbrok/  
Waloschuk

**Motion 71-23**

That the Town of Saltcoats approve the Monthly Financial Report for February 2023 as presented.

**CARRIED**

**Bank Reconciliations** Waloschuk/  
Issel

**Motion 71-23**

That the Town of Saltcoats approve the bank reconciliations for February 2023.

**CARRIED**

**PERSONNEL**

**BUSINESS ARISING**

**NEW BUSINESS**

**Consolidation of Two Lots** Denbrok/  
Waloschuk

**Motion 73-23**

That the Town of Saltcoats approve the consolidation of ISC Parcel #166202377 and Parcel #143657523.

**CARRIED**

**R.C. Inspections Class 3 License** Buchinski/  
Pearson

**Motion 74-23**

That the Town of Saltcoats request that Building Standards consider authorizing Reg Churko of R.C. Inspections to

include Class 3 construction projects to the services that he is supplying to our community.

**CARRIED**

**Saltcoats Public Library Flooring**

Denbrok/  
Pearson

**Motion 75-23**

That the Town of Saltcoats purchase flooring for the Community Services Building Library to a maximum of \$6000.00 to be ordered through the Town Office.

**CARRIED**

**Saltcoats District Regional Park**

Pearson/Issel

**Motion 76-23**

That the Town of Saltcoats increase the annual contribution to the Saltcoats District Regional Park Memorandum of Agreement from \$5000.00 to \$6000.00.

**CARRIED**

**SUMA Banquet Ticket**

Issel/  
Waloschuk

**Motion 77-23**

That the Town of Saltcoats pay for Nancy McIntyres Banquet ticket at the SUMA Convention to receive her Meritorious Award in the amount of \$80.00.

**CARRIED**

**2023 Insurance Renewal**

Denbrok/  
Buchinski

**Motion 78-23**

That the Town of Saltcoats renew and pay the Insurance for 2023 in the amount of \$29,024.00 + taxes.

**CARRIED**

**SUMA Voting Delegate**

Buchinski/  
Denbrok

**Motion 79-23**

That the Town of Saltcoats authorize Councillor Shirley Pearson to vote on the Resolutions on behalf of the Town of Saltcoats at the SUMA Convention April 17, 2023.

**CARRIED**

**Policy 23-02 Complaint Policy**

Pearson/  
Waloschuk

**Motion 80-23**

That the Town of Saltcoats approve Policy 23-02 known as the Complaint Policy.

**CARRIED**

**Policy 23-03 Annual Membership Policy**

Denbrok/  
Pearson

**Motion 81-23**

That the Town of Saltcoats approve Policy 23-03 known as the Annual Membership Policy.

**CARRIED**

**IN CAMERA At 8:04 pm**

Pearson/Issel

**Motion 82-23**

That the Town of Saltcoats go IN Camera to discuss the budget.

**CARRIED**

**Out of IN Camera  
at 8:50 pm**

**Bylaw 03-2023  
1<sup>st</sup> Reading** Denbrok/  
Pearson

**Motion 83-23**

That the Town of Saltcoats give Bylaw 03-2023 known as the Base tax Bylaw 1<sup>st</sup> Reading.

**CARRIED**

**Bylaw 03-2023  
2<sup>nd</sup> Reading** Waloschuk/  
Issel

**Motion 84-23**

That the Town of Saltcoats give Bylaw 03-2023 known as the Base tax Bylaw 2<sup>nd</sup> Reading.

**CARRIED**

**Bylaw 03-2023  
All 3 Readings at  
This Meeting** Issel/Pearson

**Motion 85-23**

That the Town of Saltcoats give Bylaw 03-2023 known as the Base tax Bylaw all 3 Readings at this Meeting.

**CARRIED UNANIMOUSLY**

**Bylaw 03-2023  
3<sup>rd</sup> and Final  
Reading** Pearson/  
Denbrok

**Motion 86-23**

That the Town of Saltcoats give Bylaw 03-2023 known as the Base tax Bylaw 3<sup>rd</sup> and Final Reading.

**CARRIED**

**Renew Line of  
Credit** Buchinski/  
Issel

**Motion 87-23**

That the Town of Saltcoats renew the line of credit in the amount of \$50,000.00 at the Cornerstone Credit Union.

**CARRIED**

**File  
Correspondence** Issel/  
Waloschuk

**Motion 88-23**

That the Town of Saltcoats file and receive the following list of correspondence:

- SGI Business recognition Assessment
- Cathay Wagantall re: Human Trafficking
- Suma Municipal Update, February 27, 2023
- USASK Governing Municipalities’ Roundtable
- SUMA Convention
- SUMA Message from the President March 2023

**CARRIED**

**Adjournment** Denbrok/  
Waloschuk

**Motion 89-23**

That the Meeting adjourn at 8:57 pm

**CARRIED**

Approved by Council on: \_\_\_\_\_