

*Town of Saltcoats*

OFFICE OF THE TOWN CLERK

**MEETING OF COUNCIL June 17, 2020**

**Present:** Mayor Grant McCallum, Councilors, Gordon Barnhart, Lenore Denbrok, Ronald Knudsen, Karen Hovind, Shirley Pearson, Acting Administrator Diane Jamieson and Dennis Hunt, Town Foreman (until 8:37 p.m.)

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 6:01 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

<b>AGENDA</b>	Knudsen/Barnhart	<b>Motion 139-20</b> That the amended agenda be adopted as circulated with the following amendments: Re-number new business as follows – 4. Re-opening Facilities 5. Burt Friesen – property improvement information 6. Park – Groundskeeper resignation 7. Jim Oliver – requesting update on Oliver property <b><u>CARRIED</u></b>
<b>MINUTES</b>		
<b>Approval of Minutes of May 20, 2020</b>	Barnhart/Hovind	<b>Motion 140-20</b> That the minutes of the May 20, 2020 Council meeting be approved as circulated and amended. <b><u>CARRIED</u></b>
<b>Approval of Addendums A, B and C May 2020</b>	Hovind/Barnhart	<b>Motion 141-20</b> That the Town of Saltcoats approve Addendums A, B and C for May 2020 as circulated. <b><u>CARRIED</u></b>
<b>FINANCIAL</b>		
<b>List of Accounts for Approval May, 2020</b>	Hovind/Knudsen	<b>Motion 142-20</b> That the List of Accounts for Approval be approved as circulated for May 1 – 31, 2020 cheques # 10638 to #10659 and other payments totaling \$48,350.50. <b><u>CARRIED</u></b>
<b>Budgetary Control Report for May 31, 2020</b>	Barnhart/Hovind	<b>Motion 143—20</b> That the budgetary control report for May 2020 be approved as circulated. <b><u>CARRIED</u></b>
<b>Bank Reconciliation</b>	Hovind/Pearson	<b>Motion 144-20</b> That the Town of Saltcoats approve the Bank Reconciliation for May 2020 as circulated. <b><u>CARRIED</u></b>
<b>Minor Sports Request to waive Audit Charges</b>	Denbrok/Knudsen	<b>Motion 145-20</b> That the Town continue to pay the auditing fees for Minor Sports and the Saltcoats Curling Club and that the invoices for 2019 fees will be cancelled/refunded in the amount of \$300.00 for each organization.

**CARRIED****Cornerstone Credit Union Line of Credit**

Knudsen/Pearson

**Motion 146-20**

That the Town of Saltcoats approve the Revolving Line of Credit in the amount of \$50,000 with the Cornerstone Credit Union.

**CARRIED****PERSONNEL****CAO Position**

McCallum/Denbrok

**Motion 147-20**

That the Town of Saltcoats offer the position of CAO to Cindy Larsen with starting date to be as soon as possible and rate of pay based on 2020 UMAAS salary guidelines.

**CARRIED****Office Assistant Position**

Hovind/Barnhart

**Motion 148-20**

That the Town of Saltcoats offer the position of temporary full-time Office Assistant position to Janice Rusnak effective May 9, 2020 to indefinite at a rate of pay of \$19.45 per hour.

**CARRIED****PUBLIC WORKS****Monthly Review of Waterworks Operational Records May 1 – 31, 2020**

Barnhart/Denbrok

**Motion 149-20**

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for May 1 – 31, 2020 as circulated.

**CARRIED****Monthly Public Works Report for May 2020**

Pearson/Hovind

**Motion 150-20**

That the Town of Saltcoats approve the Monthly Public Works Report for May 2020 as circulated.

**CARRIED****Infrastructure Grant Project Report**

Council was advised that the ICIP Grant quarterly report is due and being worked on.

**Water Treatment Plant Project Update**

Dennis Hunt, Town Foreman updated Council with regard to progress on the Water Treatment Plant Upgrade.

**2020 Paving Project**

Dennis Hunt, Town Foreman updated Council with regard to the 2020 Paving Project and drainage work that will be completed prior to paving.

**BUSINESS ARISING FROM MINUTES OF May 20, 2020****Purchase New Hall Tables**

It was agreed to defer the purchase of new tables for the hall until the July 2020 Council meeting

**Municipal Economic Enhancement Plan**

Barnhart/Denbrok

**Motion 151-20**

That the Town of Saltcoats approve the Municipal Economic Enhancement Program 2020 Funding Agreement and the application in the following

categories:

Municipal Equipment - \$11,100.00 – Sewer Lift Pump Replacement

Municipal Equipment - \$5,148.00 – Sand Spreader

Main Valve Replacement - \$18,500.00

Drainage Improvement Project \$4,400.00

New Water Main – Day Care \$10,300.00

Street/Alley Improvement - \$20,117.00

**CARRIED**

### **Municipal Elections**

It was agreed that discussion regarding Municipal Elections would be deferred until the July 2020 Council meeting.

### **Request to take Water from the Lake for Watering**

Hovind/Pearson

#### **Motion 152-20**

That the Town of Saltcoats approve the request of Kirby Buchinski to install a 1 ¼” OD hard-plastic hose with tracer wire into the Crescent Lake Road culvert adjacent to his property.

**CARRIED**

### **Ratify Exemption 107 Crescent Lake Road**

Barnhart/Knudsen

#### **Motion 153-20**

That the Town of Saltcoats approve the building permit application for 107 Crescent Lake Road to build a fence as per the building permit application with Council granting an exemption to allow the fence to exceed 2 meters with special condition that a reasonable line of sight from the alleyway to the street is preserved.

**CARRIED**

### **Re-opening Facilities**

Knudsen/Pearson

#### **Motion 154-20**

That the Town of Saltcoats approve the re-opening of town-owned/operated buildings/facilities with requests to be reviewed on a case by case basis with all facility use to be in accordance with current Saskatchewan Health Guidelines.

**CARRIED**

### **Burt Friesen Development Proposal**

It was agreed that discussions regarding the proposal submitted by Burt Friesen for development on the Kerr property be deferred to the July 15, 2020 Council meeting to allow Public Works an opportunity to compile a report for Council to review.

### **Saltcoats District Regional Park Groundskeeper**

It was agreed to refer the resignation of the groundskeeper of the Saltcoats District Regional Park to the Saltcoats District Regional Park Board.

Knudsen/Denbrok

#### **Motion 155-20**

That the Town of Saltcoats provide temporary assistance with groundskeeping at the Saltcoats District Regional Park as needed and as staff are available.

**CARRIED**

**Correspondence**

Hovind/Denbrok

**Motion 156-20**

That the Town of Saltcoats acknowledge and file the following list of correspondence.

**Received:**

- 1. SAMA
  - a. 2020 Primary Audit Report
  - b. 2020 Certificate of Confirmation
  - c. Services during COVID-19
- 2. RCMP – District Commander Quarterly update – May 11, 2020
- 3. Yorkton RCMP – May 2020 Monthly Occurrence Summary
- 4. Thank you from Bradford Family – Shirley Bradford Memorial Garden
- 5. Saskatchewan Public Safety Agency Re-Open Saskatchewan Plan
- 6. Bylaw Enforcement Report – May 29, 2020
- 7. Ministry of Government Relations – Municipal Revenue Sharing
- 8. Residence response to bylaw warning -

**Sent:**

- 1. Response to resident complaint
- 2. Response to T. Swereda
- 3. Saltcoats Museum & Historical Society – approval of loan extension

**CARRIED**

**Adjournment**

Hovind/Knudsen

**Motion 157-20**

That the meeting adjourn at 9:25 p.m.

**CARRIED**

Approved by Council on: \_\_\_\_\_