

*Town of Saltcoats*  
OFFICE OF THE TOWN ADMINISTRATOR

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**REGULAR MEETING OF COUNCIL July 16<sup>th</sup>, 2025**

**Present:** Mayor Kirby Buchinski, Councillors Jared Bilan, Valerie Brooks, Braden Issel, Miles Hutchings, Shirley Pearson, Chad Waloschuk, and CAO Cindy Larson

Guest: Dennis Hunt and Adam Wykes 6:00 – 7:02 pm

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

**AGENDA**

**Approval of the  
Agenda**      Pearson/Brooks

**Motion 138-25**

That the Town of Saltcoats approves the Agenda with the following additions:

Financials #8 Fire Department Request  
Business Arising #4 SGI Grant response  
New Business: #3 Dog Complaint #2

**CARRIED**

**Public Hearing  
Bylaws 04-2025  
and 05-2025**

Public Hearing for Bylaw 04-2025 to amend the OCP and Bylaw 05-2025 to amend the Zoning are declared open by Mayor Buchinski at 6:00 pm.

Having no one in the gallery and having not received any written submissions. The Hearing is declared closed by Mayor Buchinski at 6:02 pm.

**DELEGATION**

6:04 pm to 6:33 pm

Mr. Walter Farquharson on behalf of the Saltcoats Historic Cemetery.

**PUBLIC WORKS**

**Monthly  
Waterworks  
Operational  
Report**      Issel/  
Waloschuk

**Motion 139-25**

That the Town of Saltcoats approves the Monthly Waterworks Operational Report for June 2025.

**CARRIED**

**Public Works  
Report**      Issel/Hutchings

**Motion 140-25**

That the Town of Saltcoats approves the Public Works Report for June 2025 as presented.

**CARRIED**

**Paving Tupper Street**

Hutchings/Issel

**Motion 141-25**

That the Town of Saltcoats have Tupper Street paved as per quote from Fedorowich Construction Ltd. (as the contractor that did the 2024 Paving Program) in the amount of \$110,000.00 + tax.

**CARRIED****MINUTES****Approval of the Minutes of the Regular Meeting**Waloschuk/  
Bilan**Motion 142-25**

That the Town of Saltcoats approve the Minutes of June 18<sup>th</sup>, 2025, as presented.

**CARRIED****Approval of Addendums A, B and C**

Issel/Hutchings

**Motion 143-25**

That the Town of Saltcoats approve Addendums A, B, and C as amended.

**CARRIED****FINANCIALS****TAKE FROM TABLE  
May List of Accounts for Approval**Waloschuk/  
Pearson**Motion 144-25**

That the Town of Saltcoats TAKES FROM TABLE and approves the List of Accounts as circulated for May 31<sup>st</sup>, 2025, cheques 13336 – 13368 and other payments in the amount of \$80,058.88.

**CARRIED****List of Accounts for Approval**

Pearson/Bilan

**Motion 145-25**

That the Town of Saltcoats approves the List of Accounts as circulated for June, 30<sup>th</sup>, 2025, cheques 13369 – 13403 and other payments in the amount of \$368,546.33.

**CARRIED****Monthly Financial Report**Pearson/  
Waloschuk**Motion 146-25**

That the Town of Saltcoats approves the Monthly Financial Statement for June 2025.

**CARRIED****Bank Reconciliations**

Issel/Pearson

**Motion 147-25**

That the town of Saltcoats approves the Bank Reconciliations for June 2025 as presented.

**CARRIED****Transfer of Funds**

Issel/Bilan

**Motion 148-25**

That the Town of Saltcoats Ratify the decision to transfer funds from

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the non-redeeming bank account for Paving in the amount of \$225,000.00.

**CARRIED**

**Saltcoats Fire  
Department  
Request**

Brooks/Pearson

**Motion 149-25**

That the Town of Saltcoats honor the request from the Saltcoats Fire Department to put the funds budgeted in the amount of \$25,000.00 for the roof of the firehall into the Fire Reserves to be used in the future for any renovations in the future.

**CARRIED**

**PERSONNEL**

**BUSINESS ARISING**

**Bylaw 04-2025  
1<sup>st</sup> Reading**

Pearson/  
Waloschuk

**Motion 150-25**

That the Town of Saltcoats give 1<sup>st</sup> Reading to Bylaw 04-2025 known as an amendment to the Official Community Plan, Bylaw 09-2023.

**CARRIED**

**Bylaw 04-2025  
2<sup>nd</sup> Reading**

Brooks/Hutchins

**Motion 151-25**

That the Town of Saltcoats give 2<sup>nd</sup> Reading to Bylaw 04-2025 known as an amendment to the Official Community Plan, Bylaw 09-2023.

**CARRIED**

**Bylaw 04-2025  
All 3 Readings  
at this Meeting**

Issel/Hutchings

**Motion 152-25**

That the Town of Saltcoats give all three (3) Readings to Bylaw 04-2025 known as an amendment to the Official Community Plan, Bylaw 09-2023 at this meeting.

**CARRIED UNANIMOUSLY**

**Bylaw 04-2025  
3<sup>rd</sup> and Final  
Reading**

Issel/Pearson

**Motion 153-25**

That the Town of Saltcoats give 3<sup>rd</sup> and Final Reading to Bylaw 04-2025 known as an amendment to the Official Community Plan, Bylaw 09-2023.

**CARRIED**

**Bylaw 05-2025  
1<sup>st</sup> Reading**

Issel/Brooks

**Motion 154-25**

That the Town of Saltcoats give 1<sup>st</sup> Reading to Bylaw 05-2025 known as an amendment to the Zoning Bylaw 10-2023.

**CARRIED**

**Bylaw 05-2025  
2<sup>nd</sup> Reading**

Hutchings/Issel

**Motion 155-25**

That the Town of Saltcoats give 2<sup>nd</sup> Reading to Bylaw 05-2025 known as an amendment to the Zoning Bylaw 10-2023

**CARRIED****Bylaw 05-2025  
All 3 Readings  
at this Meeting**

Brooks/Issel

**Motion 156-25**

That the Town of Saltcoats give all three (3) Readings to Bylaw 05-2025 known as an amendment to the Zoning Bylaw 10-2023 at this meeting.

**CARRIED UNANIMOUSLY****Bylaw 05-2025  
3<sup>rd</sup> and Final  
Reading**Bilan/  
Waloschuk**Motion 157-25**

That the Town of Saltcoats give 3<sup>rd</sup> and Final Reading to Bylaw 05-2025 known as an amendment to the Zoning Bylaw 10-2023.

**NEW BUSINESS****CORRESPONDENCE****File  
Correspond-  
ence**

Issel/Bilan

**Motion 158-25**

That the Town of Saltcoats file and receive the following list of correspondence:

Received:

Neptune

FCM June 20, and July 14, 2025

Cornerstone and Synergy Credit Union Merger

Tribal Nations Maps

Environment and Climate Change Request for Feedback

Sent:

Saltcoats Museum and Historical Society

M. Lizotte

**CARRIED****Adjournment**Hutchings/  
Brooks**Motion 159-25**

That the Meeting adjourn at 7:37 pm

**CARRIED**

Approved by Council on: \_\_\_\_\_