

Town of Saltcoats

REGULAR MEETING OF COUNCIL August 20th, 2025

Present: Mayor Kirby Buchinski, Councillors, Valerie Brooks, Miles Hutchings, Shirley Pearson, and CAO Cindy Larson

Regrets: Councillors Jared Bilan, Braden Issel and Chad Waloschuk,

Guest: Dennis Hunt and Adam Wykes 6:00 – 7:26pm

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:01 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

AGENDA

Approval of the Agenda

Motion 160-25

That the Town of Saltcoats approves the Agenda with the following additions:

Delegation: #2 Barry Chornawka

Public Works: #4 Membrane Cleaning

Personnel: #1 Recommendation from Foreman

New Business: #7 Ombudsman Municipal Engagement, #8 Policy 23-07 Amendment

Public Hearing Bylaws 04-2025 and 05-2025

CARRIED

Public Hearing for Bylaw 04-2025 to amend the OCP and Bylaw 05-2025 to amend the Zoning are declared open by Mayor Buchinski at 6:03 pm.

Having no one in the gallery and having not received any written submissions. The Hearing is declared closed by Mayor Buchinski at 6:04 pm.

DELEGATION

6:19 – 6:52 pm - RCMP S/Sgt. Burton Jones

6:52 – 7:05 pm – Barry Chornawka.

PUBLIC WORKS

Monthly Waterworks Operational Report

Hutchings/
Pearson

Motion 161-25

That the Town of Saltcoats approves the Monthly Waterworks Operational Report for July 2025.

CARRIED

Public Works Report	Brooks/ Pearson	Motion 162-25 That the Town of Saltcoats approves the Public Works Report for July 2025 as presented.	<u>CARRIED</u>
MINUTES			
Approval of the Minutes of the Regular Meeting	Pearson/ Brooks	Motion 163-25 That the Town of Saltcoats approve the Minutes of July 16 th , 2025, as presented.	<u>CARRIED</u>
Approval of Addendums A, B and C	Hutchings/ Pearson	Motion 164-25 That the Town of Saltcoats approve Addendums A, B, and C as amended.	<u>CARRIED</u>
FINANCIALS			
List of Accounts for Approval	Pearson/ Hutchings	Motion 165-25 That the Town of Saltcoats approves the List of Accounts as circulated for July 31 st , 2025, cheques 13404 – 13445 and other payments in the amount of \$368,833.37.	<u>CARRIED</u>
Monthly Financial Report	Hutchings/ Pearson	Motion 166-25 That the Town of Saltcoats approves the Monthly Financial Statement for July 2025.	<u>CARRIED</u>
Bank Reconciliations	Brooks/ Hutchings	Motion 167-25 That the town of Saltcoats approves the Bank Reconciliations for July 2025 as presented.	<u>CARRIED</u>
PERSONNEL			
IN CAMERA	Pearson/ Hutchings	Motion 168-25 That the Town of Saltcoats goes IN CAMERA to discuss staffing recommendations from the Foreman.	<u>CARRIED</u>
Hire Full Time Public Works Labourer	Hutchings/ Pearson	Motion 169-25 That the Town of Saltcoats hire Carly Read as a permanent full time	<u>CARRIED</u>

public works labourer at a rate of \$21.00 per hour effective September 1st, 2025.

CARRIED

BUSINESS ARISING

Rescind Motions 151-25, 152-25 and 153-25 Brooks/
Hutchings

Motion 170-25

That the Town of Saltcoats rescind Motions 151-25, 152-25, and 153-25.

CARRIED

Rescind Motions 155-25, 156-25 and 157-25 Pearson/
Brooks

Motion 171-25

That the Town of Saltcoats rescind Motions 155-25, 156-25 and 157-25.

CARRIED

Bylaw 04-2025 2nd Readings Brooks/
Hutchings

Motion 172-25

That the Town of Saltcoats give 2nd Reading to Bylaw 04-2025 known as an amendment to the Official Community Plan, Bylaw 09-2023 at this meeting.

CARRIED

Bylaw 04-2025 3rd and Final Reading Pearson/
Brooks

Motion 173-25

That the Town of Saltcoats give 3rd and Final Reading to Bylaw 04-2025 known as an amendment to the Official Community Plan, Bylaw 09-2023.

CARRIED

Bylaw 05-2025 2nd Reading Pearson/
Brooks

Motion 174-25

That the Town of Saltcoats give 2nd Reading to Bylaw 05-2025 known as an amendment to the Zoning Bylaw 10-2023

CARRIED

Bylaw 05-2025 3rd and Final Reading Hutchings/
Brooks

Motion 175-25

That the Town of Saltcoats give 3rd and Final Reading to Bylaw 05-2025 known as an amendment to the Zoning Bylaw 10-2023.

NEW BUSINESS

Development Permit 2025-04 Hutchings/
Pearson

Motion 176-25

That the Town of Saltcoats approve the Development Permit #2025-04 for Deer Creek Services pending approval from the Building Inspector.

CARRIED

UMAAS Fall Workshop

Pearson/
Hutchings

Motion 177-25

That the Town of Saltcoats Approve the CAO and the Administrative Assistant to attend the UMAAS Fall Workshop in Melville on October 2, 2025 at a cost of \$200.00 + tax.

CARRIED

Cemetery Advisory Committee Request to an Area Map Sponsoring Program

Pearson/
Hutchings

Motion 178-25

That the Town of Saltcoats approves the request from the Cemetery Advisory Committee to have an area map sponsoring program for the new maps.

CARRIED

Policy 23-07 Amendment and Appendix “A”

Brooks/
Hutchings

Motion 179-25

That the Town of Saltcoats approves the amendment to Policy 23-07 known as the Private Investment on Public Property Policy as presented and to add Appendix “A”.

CARRIED

CORRESPONDENCE

File Correspondence

Hutchings/
Brooks

Motion 180-25

That the Town of Saltcoats file and receive the following list of correspondence:

Received:

Cemetery Request Re; Area Map Sponsoring Program

Thank you from the Cemetery Advisory Committee

Cemetery thank you M. Dunn

RCMP Statistics

Water agency Funding

SUMA roadshow

Credit Union and Synergy Merger

Building and Technical Standards Key updates

Animal Protection Services

Sent:

STARS

C. Kerr

M. Lizotte

K. Mickle
S. Mickle
M. Nabozniak
P. Pellecer
J. Runge
N. Ward
T. Ward

CARRIED

Adjournment Brooks/
 Hutchings

Motion 181-25

That the Meeting adjourn at 8:05 pm

CARRIED

Approved by Council on: _____