

Town of Saltcoats
OFFICE OF THE TOWN ADMINISTRATOR

REGULAR MEETING OF COUNCIL April 22nd, 2026

Present: Mayor Kirby Buchinski, Councillors, Jared Bilan, Braden Issel, Brock Maksymiw, Chad Waloschuk, and CAO Cindy Larson

Regrets: Councillors Valerie Brooks and Miles Hutchings.

Guest: Adam Wykes 6:00 – 6:18 pm
Dennis Hunt 6:00 – 6:18 pm

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

Oath of Office

Councillor Acclaimed Brock Maksymiw takes the Oath of Office and shall hereby form part of these Minutes.

Public Disclosure Statement

Councillor Acclaimed Brock Maksymiw files his Public Disclosure Statement and shall hereby form part of these Minutes

AGENDA

Approval of the Agenda Issel/
Waloschuk

Motion 72-26

That the Town of Saltcoats approves the agenda with the following additions:
Financials #7 10 Year Capital Plan
New Business: #10 Allan Ave Sidewalk Request and #11 405 Glasgow Ave concerns

CARRIED

PUBLIC WORKS

Monthly Waterworks Operational Report Issel/Bilan

Motion 73-26

That the Town of Saltcoats approves the Monthly Waterworks Operational Report for March 2026.

CARRIED

Public Works Reports Waloschuk/
Bilan

Motion 74-26

That the Town of Saltcoats approves the Public Works Reports for March 2026 as presented.

CARRIED

MINUTES

Approval of the Minutes of the Regular Meeting

Bilan/Issel

Motion 75-26

That the Town of Saltcoats approves the Minutes of the Regular Meeting of March 25th, 2026 and the Special Meetings of March 26th, 2026 and April 9th, 2026.

CARRIED

Approval of Addendums A, B and C

Issel/
Waloschuk

Motion 76-26

That the Town of Saltcoats approve Addendums A, B, and C as presented.

CARRIED

FINANCIALS

List of Accounts for Approval

Hutchings/
Waloschuk

Motion 77-26

That the Town of Saltcoats approves the List of Accounts as circulated for March 31st, 2026, cheques #13732 – #13758 and other payments in the amount of \$68,190.75.

CARRIED

Monthly Financial Report

Issel/
Maksymiw

Motion 78-26

That the Town of Saltcoats approves the Monthly Financial Report for March 2026.

CARRIED

Bank Reconciliations

Buchinski/
Waloschuk

Motion 79-26

That the Town of Saltcoats approves the Bank Reconciliations for March 2026.

CARRIED

Audited Financial Statements for 2025

Waloschuk/
Issel

Motion 80-26

That the Town of Saltcoats approves the Audited Financial Statements for 2025 from Prairie Strong CPA.

CARRIED

10 Year Capital Plan

Issel/Maksymiw

Motion 81-26

That the Town of Saltcoats approves the 10 Year Capital Plan and shall hereby form part of these minutes.

CARRIED

Ratify Transfer of Redeemable

Issel/Bilan

Motion 82-26

Funds

That the Town of Saltcoats ratify the transfer of the funds in the redeemable term to the general account in the amount of \$24,694.49.

CARRIED

PERSONNEL

Hiring of Administrator

Issel/
Maksymiw

Motion 83-26

That the Town of Saltcoats hire Glenda Hamilton for the permanent position of Administrator for the Town of Saltcoats as of May 4th, 2026, wages as per the Saltcoats Salary grid at 10 points with a probational period of 6 months.

CARRIED

UMAAS Convention for New CAO

Issel/Bilan

Motion 84-26

That the Town of Saltcoats send Glenda Hamilton to the UMAAS Convention in June 2-5, 2026, including mileage, meals and accommodations.

CARRIED

Appointment of Pest Control Officers

Bilan/
Maksymiw

Motion 85-26

That the Town of Saltcoats appoint the following as Pest Control Officers:

- Dennis Hunt Chief Control Officer/Advisor (PAL/POL N/A)
- Braden Issel
- Nick Brown
- Blake Cholodnuik
- Josh Beynon

And to renew our Nuisance Wildlife Control Permit with the Ministry of Environment.

CARRIED

BUSINESS ARISING

NEW BUSINESS

Proclamation for First Responders

Issel/
Maksymiw

Motion 86-26

That the Town of Saltcoats proclaims that May 1st, 2026 be National First Responders Day. Proclamation shall hereby form part of these Minutes.

CARRIED

Amendments to Policy 17-05 Map

Issel/Maksymiw

Motion 87-26

That the Town of Saltcoats amend the map for Policy 17-05 known as the Sidewalk Repair, Replacement and Removal Policy by

removing the area from 201 Allan Ave to Ayr Street and to add the Resting Place Park, and 200 Allan Ave to Ayr Street.

CARRIED

**Allan Ave
Sidewalk
Request**

Issel/Bilan

Motion 88-26

That the Town of Saltcoats approves the request by the resident of 103 Crescent Lake Road to removal the portion of the sidewalk from the corner of Allan Ave and Crescent Lake Road to the power pole.

CARRIED

CORRESPONDENCE

**File Corre-
spondence**

Maksymiw/
Bilan

Motion 89-26

That the Town of Saltcoats file correspondence.

CARRIED

ADJOURNMENT

Adjournment

Maksymiw/
Bilan

Motion 90-26

That the Town of Saltcoats adjourn at 7:20 pm.

CARRIED

Approved by Council on: _____