

*Town of Saltcoats*  
OFFICE OF THE TOWN ADMINISTRATOR

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**REGULAR MEETING OF COUNCIL April 19<sup>th</sup>, 2023**

**Present:** Mayor Kirby Buchinski, Councillors Lenore Denbrok, Miles Hutchings, Justin Morrison, Braden Issel, Shirley Pearson, and Chad Waloschuk, and Chief Administrative Officer Cindy Larson

Guest: Dennis Hunt 6:00 pm – 7:00 pm

With quorum being present, the Council Meeting was called to order by Mayor Kirby Buchinski at 6:00 p.m. in the Stirling Room in the Community Services Building at 117 Allan Avenue, Saltcoats, SK S0A 3R0.

**PUBLIC HEARING**

**DELEGATION**

**AGENDA**

<b>Approval of the Agenda</b>	Hutchings/ Denbrok	<b>Motion 96-23</b> That the amended agenda be adopted as circulated with the following additions: Public Works #9 Paving Tenders Personnel #2 Summer Students New Business #1a Cemetery Committee request  <b><u>CARRIED</u></b>
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**MINUTES**

<b>Approval of Minutes</b>	Pearson/ Morrison	<b>Motion 97-23</b> That the minutes of the Regular meeting on March 15 <sup>th</sup> , 2023, and the Special meetings of March 14 <sup>th</sup> and 29 <sup>th</sup> are adopted as presented.  <b><u>CARRIED</u></b>
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<b>Approval of Addendums A, B and C</b>	Issel/Hutchings	<b>Motion 98-23</b> That the Town of Saltcoats approve Addendums A, B and C for April 19 <sup>th</sup> , 2023 as presented.  <b><u>CARRIED</u></b>
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**PUBLIC WORKS**

<b>Monthly Review of Waterworks Operational Records</b>	Issel/Denbrok	<b>Motion 99-23</b> That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for March 2023 as circulated.  <b><u>CARRIED</u></b>
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<b>OSS Extra Big Item Bin</b>	Denbrok/ Waloschuk	<b>Motion 100-23</b> That the Town of Saltcoats order an Extra Big Item Bin from
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OSS for May to October.

**CARRIED**

**2023 Paving Project**

Issel/Morrison

**Motion 101-23**

That the Town of Saltcoats award the Paving of 400 Block Allan Ave to Fedorowich Construction at a cost of \$133,415.00 + taxes.

**CARRIED**

**FINANCIAL**

**List of Lands in Arrears**

Issel/Morrison

**Motion 102-23**

That the Town of Saltcoats proceed with Tax Enforcement by advertising the List of Lands in Arrears and shall hereby form part of these minutes.

**CARRIED**

**List of Accounts for Approval**

Pearson/Denbrok

**Motion 103-23**

That the List of Accounts for Approval be approved as circulated for March 31, 2023, cheques #12298 – 12334 and other payments totaling \$112,998.02.

**CARRIED**

**Monthly Financial Report**

Hutchings/Waloschuk

**Motion 104-23**

That the Town of Saltcoats approve the Monthly Financial Report for March 2023 as amended.

**CARRIED**

**Bank Reconciliations**

Denbrok/Morrison

**Motion 105-23**

That the Town of Saltcoats approve the bank reconciliations for February 2023.

**CARRIED**

**PERSONNEL**

**Museum Board changes**

Hutchings/Pearson

**Motion 106-23**

That the Town of Saltcoats appoint Glenda Straker as the Chair, Allyson Beynon as Vice-Chair and add Michelle Easton and Walter Farquharson as members.

**CARRIED**

**Summer Students**

Hutchings/Morrison

**Motion 107-23**

That the Town of Saltcoats hire 2 summer students for 16 weeks each at \$13.25 per hour for 35 hours per week.

**CARRIED**

**BUSINESS ARISING**

**NEW BUSINESS**

**Cemetery Bylaw**

**Assiniboine Watershed Stewardship Assoc. Membership**

Denbrok/  
Pearson

**Commissionaire’s Contract for 2023**

Denbrok/  
Pearson

**Laketown Players recommendation to dispense Play Proceeds**

Pearson/  
Hutchings

**Request for new Cenotaph Advisory Committee**

Denbrok/  
Morrison

**File Correspondence**

Hutchings/  
Waloschuk

**DEFERRED**

**Motion 108-23**

That the Town of Saltcoats pay the annual membership to the Assiniboine Watershed Stewardship Assoc. in the amount of \$550.00.

**CARRIED**

**Motion 109-23**

That the Town of Saltcoats renew the contract the Commissionaire’s Office to 2 hrs once a month from January to December.

**CARRIED**

**Motion110-23**

That the Town of Saltcoats disperse the Play Proceeds as recommended by the Laketown Players as follows:  
Saltcoats District Regional Park \$15,400.00  
Saltcoats School \$1,750.00  
(5/6 Gazette and Student Leadership Camp)  
Saltcoats Museum \$1000.00  
Saltcoats Library \$250.00  
Yellow Flyby Birding Trail Assoc. \$1000.00  
and the remaining to go to reserves for the Hall.

**CARRIED**

**Motion 111-23**

That the Town of Saltcoats form a new Committee for the Cenotaph, with the following members:  
Glenda Straker  
Barb Straker  
Dennis Hunt  
Les Pearson  
Shirley Pearson

**CARRIED**

**Motion 112-23**

That the Town of Saltcoats file and receive the following list of correspondence:

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RCMP Statistics and Updates  
Crime Stoppers  
Hospital Foundation  
Gas Tax Supplement  
Trans Canada Yellowhead Highway Association  
FCM Voice  
It's Logical Strategic Planning Services

**CARRIED**

**Adjournment**

Hutchings/Issel

**Motion 113-23**

That the Meeting adjourn at 8:57 pm

**CARRIED**

Approved by Council on: \_\_\_\_\_