

## TOWN OF SALTCOATS

### BYLAW NO. 09-2016

#### A BYLAW OF THE TOWN OF SALTCOATS TO ESTABLISH FEES FOR THE PROVISION OF TAX CERTIFICATES AND OTHER ASSESSMENT OR TAXATION INFORMATION

The Council of the Town of Saltcoats, in the province of Saskatchewan, enacts as follows:

1. This bylaw shall be referred to as the Assessment and Taxation Information Fee Bylaw.
2. In this bylaw:
  - a) "Act" shall mean *The Municipalities Act*;
  - b) "Designated Officer" shall mean the Administrator of the municipality;
  - c) "Municipality" shall mean the Town of Saltcoats.
3. Upon receipt of:
  - a) a request for information or service, and
  - b) the appropriate fee as described in Schedule 1, attached hereto and forming a part of this bylaw, the municipality shall provide to the applicant the requested information or service.
4. Notwithstanding Section 3 of this bylaw, no person shall be required to pay a fee to inspect:
  - a) the assessment roll for the current year during the period the roll is open for inspection pursuant to Subsection 213(1) of the Act.
5. In addition to the requirements described within subsection 276 (1) of the Act, tax certificates issued by the municipality shall contain the following information:
  - a) tax levy for the previous year, if the taxes for the current year have not yet been levied;
  - b) date of registration and/or the interest number of a tax lien in favour of the municipality;
  - c) the amount of outstanding amounts which may be added to the property taxes pursuant to Section 405 of the Act.
6. The tax certificate issued by the municipality shall be in the Form issued by MuniSoft Municipal Software, which may be amended by the designated officer provided that the amendment does not alter the substance of the form.
7. A tax certificate issued by the municipality shall contain no more than one property.
8. Bylaw No.07-2009 passed on the 11<sup>th</sup> day of May, 2009, being a bylaw to set the fees to be charged for furnishing a tax certificate is hereby repealed.

This bylaw shall come into force and take effect on the 21st day of September, 2016\_.

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MAYOR

\_\_\_\_\_  
ADMINISTRATOR

Certified a true copy of Bylaw No. \_\_\_\_\_  
Adopted by resolution of the Council on the  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

SEAL

\_\_\_\_\_  
ADMINISTRATOR

Bylaw 09-2016

SCHEDULE 1

	<b><u>Fee</u></b>
1. Tax Certificate – Each Certificate Issued	\$30.00
2. General property assessment and/or tax information Relating to a single property:	
a) provided verbally to the property owner	No charge
b) provided in written or electronic format	
i) to the property owner	No charge
ii) to other than the property owner	\$20.00

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Mayor

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Administrator