

Town of Saltcoats
OFFICE OF THE TOWN CLERK

MEETING OF COUNCIL February 15, 2017

Present: Mayor Grant McCallum, Councilors, Gordon Barnhart, Josh Beynon, Ronald Knudsen, Corey Larsen, Don McDill, Karen Ward, Administrator Diane Jamieson and Office Assistant Carling Sandercock

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:00 p.m. in the Stirling Room in the Community Services Building.

AGENDA	Larsen/Beynon	Motion 066-17 That the amended agenda for the February 15, 2017 meeting be approved as circulated with the addition of #2 under Buildings and Facilities – Cemetery Roundhouse. <u>CARRIED</u>
MINUTES		
Approval of Minutes of Committee of the Whole Meeting – January 18, 2017	Knudsen/Barnhart	Motion 067-18 That the minutes of the January 18, 2017 Committee of the Whole meeting be approved as circulated. <u>CARRIED</u>
Approval of Minutes of January 18, 2017	Ward/Larson	Motion 068-17 That the minutes of the January 18, 2017 meeting be approved as circulated with motion #062-16 amended to read #062-17. <u>CARRIED</u>
Approval of Minutes of the Personnel Committee Meeting – February 9, 2017	Knudsen/McDill	Motion 069-17 That the minutes of the February 9, 2017 Personnel Committee meeting be approved as circulated with motion #064-16 amended to read #064-17. <u>CARRIED</u>
Approval of Minutes of Recreation and Culture Committee Meeting – February 9, 2017	Beynon/Ward	Motion 070-17 That the minutes of the February 9, 2017 Recreation and Culture Committee meeting be approved as circulated. <u>CARRIED</u>
Approval of Addendum A, B C and D 2017	Barnhart/Ward	Motion 071-17 That the Town of Saltcoats receive Addendum A, B, C and D - 2017 for information with a detailed review of all outstanding items to be conducted at the March 15 th Council meeting. <u>CARRIED</u>
Delegation – Elizabeth		Sargent Elizabeth Porter of the Yorkton Rural RCMP detachment met with Council from 7:15 p.m. to 7:30 p.m. to discuss policing in the

Porter RCMP		Town of Saltcoats including number of calls responded to during the period of October to December 2016.
Derrick Hoehn – Water Security Agency		Derrick Hoehn met with Council from 7:30 p.m. to 8:20 p.m. to discuss the deficiencies and requirements of the lagoon capacity and the water treatment plant.
FINANCIAL		
List of Accounts for Approval January 1 – 31, 2017	Ward/Knudsen	Motion 072-17 That the List of Accounts for Approval be approved as circulated for January 1 – 31, 2017 cheque #9390-9419. <u>CARRIED</u>
Budgetary Control Report for January 2017	Barnhart/Larsen	Motion 073-17 That the Town of Saltcoats approve the Budgetary Control reports for January 2017 as circulated. <u>CARRIED</u>
Bank Reconciliation January 2017	Knudsen/McDill	Motion 074-17 That the Town of Saltcoats approve the Bank Reconciliation report for the month of January 2017 as circulated. <u>CARRIED</u>
Term Deposit Investment(s)	Barnhart/Larsen	Motion 075-17 That the Town of Saltcoats approve the renewal of two \$40,000 term deposits for into a redeemable one year terms – February 26, 2017 to February 25, 2018 at the rate of 1% per annum. <u>CARRIED</u>
2016 Town of Saltcoats Audited Financial Statement	McDill/Barnhart	Motion 076-17 That the Town of Saltcoats approve the 2016 Audited Financial Statement completed by Miller Moar Grodecki Kreklewich & Chorney Chartered Professional Accountants as circulated. <u>CARRIED</u>
2016 Saltcoats Minor Sports Financial Statement	McDill/Larsen	Motion 077-17 That the Town of Saltcoats approve the 2016 Saltcoats Minor Sports Financial Statement as circulated. <u>CARRIED</u>
2016 Saltcoats Curling Club Financial Statement	Barnhart/Knudsen	Motion 078-17 That the Town of Saltcoats approve the 2016 Saltcoats Curling Club Financial Statement as circulated. <u>CARRIED</u>
2016 Culture and Recreation Committee Financial	Larsen/Beynon	Motion 079-17 That the Town of Saltcoats approve the 2016 Culture and Recreation Committee Financial Statement. <u>CARRIED</u>

Statements
**Insurance
Quote**

Council was advised that quotes have been requested from Farrell Agencies and SUMAssure for the 2017-2018 Insurance Premium.

PERSONNEL**Educational
Assistance
Agreement
#2 – Paul
Bulmer**

Council was advised that Public Works Assistant, Paul Bulmer has agreed to the proposed Educational Assistance Agreement for the Water Treatment and Distribution Course to be held March 27 – 31, 2017.

**Public
Works
Training –
WHMIS and
Transportati
on of
Dangerous
Goods**

McDill/Beynon

Motion 080-17

That the Town of Saltcoats approve on line safety training from worksitesafety.ca as follows: WHMIS for Dennis Hunt with registration costs of \$29.95 covered and Transportation of Dangerous Goods for Paul Bulmer with registrations costs of \$29.95 covered.

CARRIED**Assistant
Administrato
r – Job
Description**

Barnhart/Knudsen

Motion 081-17

That the Town of Saltcoats approve the Assistant Administrator Job Description as circulated.

CARRIED**PUBLIC WORKS****Monthly
Review of
Waterworks
Operational
Records –
January 1 -
31, 2017**

Larsen/Knudsen

Motion 082-17

That the Town of Saltcoats approve the monthly review of waterworks operational Records – January 1 – 31, 2017.

CARRIED**Monthly
Public
Works
Report for
January 2017**

McDill/Beynon

Motion 083-17

That the Town of Saltcoats approve the Monthly Public Works Report for January 2017

CARRIED**BUILDINGS AND FACILITIES****Risk
Evaluation
Report –
Saltcoats &
District
Community
Hall and
Community
Services
Building**

It was agreed that quotes would be requested to perform the repair work required to the furnace room ceiling and the basement stair railing at the Saltcoats District Community Hall as recommended by the recent SGI Risk Assessment Report.

**Cemetery –
Round House**

It was agreed to defer a decision regarding the restoration of the Cemetery Round House to the Public Works Committee for discussion and recommendation.

BUSINESS ARISING FROM MINUTES OF January 18, 2017

**Knudsen/Lar
sen**

Motion 084-17

That the meeting move in camera 10:30 p.m.
The regular meeting resumed at 10:40 p.m.

**ASR Street McDill/Beynon
Repairs
Statement of
Claim**

Motion 085-17

That the Town of Saltcoats approve proceeding with serving the Statement of Claim against All Season Rental & Sales related to the 2012 street repairs

CARRIED

**Canada 150
Celebrations**

Motion 086-17

That the Town of Saltcoats ratify the electronic approval to hold a Canada 150 Family Movie Night series with the first movie event to be held at the Saltcoats District Community Hall on Friday, March 24, 2017.

CARRIED

**Continue Knudsen/Beynon
meeting past
10:00 a.m.**

Motion 087-17

That the Town of Saltcoats agree to continue this meeting past 10:00 p.m.

CARRIED

**Council/Staff Beynon/Larsen
Event
Update**

Motion 088-17

That the Town of Saltcoats approve Jackie Padar as caterer for the Council/Staff event with suitable date to be determined.

CARRIED

**SWAUMP
Funding
Application**

It was agreed to get pricing for ditching of the area draining by culvert under Gibson Avenue to Anderson Lake to allow for continuous drainage of accumulated water promoting supply of fresh not stagnate water entering Anderson Lake.

**2017 SAW McDill/Larsen
Conference –
April 5 – 7,
2017 -
Esterhazy**

Motion 089-17

That the Town of Saltcoats approve the attendance of Councilor Josh Beynon at the 2017 Saskatchewan Association of Watersheds (SAW) Conference to be held in Esterhazy April 5 – 7, 2017 with travel and registration covered.

CARRIED

NEW BUSINESS

**Tax Title Ward/Larsen
Property for
Sale**

Motion 090-17

That the Town of Saltcoats approve the sale of Tax Title Property Lot 4, Block 10, Plan 4383 with advertisement to be placed in the Four Town Journal.

CARRIED

**Co-op Ward/Barnhart
Community**

Motion 091-17

That the Town of Saltcoats approve the request from the

**Spaces –
grant
application**

Yellowhead Flyway Birding Trail Association to submit a joint grant application to Co-op Community Spaces with participation of Town of Saltcoats, Yellowhead Flyway Birding Trail Association and Saltcoats District Regional Park (pending approval).

CARRIED**Minor Sports Board –
Appointment** McDill/Knudsen**Motion 092-17**

That the Town of Saltcoats approve the appointment of Nicole Buchinski to the Minor Sports Board as secretary treasurer effective immediately.

CARRIED**Pelly
Deanery
ACW
Gathering****Motion 093-17**

That the Town of Saltcoats advise the Pelly Deanery that Mayor Grant McCallum would be available to bring greetings from the Town of Saltcoats on May 13, 2017 at the annual meeting to be held at St. Augustine's Anglican Church, Saltcoats.

CARRIED**Good Spirit Division –
Annual
General
Meeting** Beynon/Ward**Motion 094-17**

That the Town of Saltcoats approve Councillor Corey Larsen attending the Good Spirit School Division Annual General Meeting on February 16, 2017 on behalf of the Town of Saltcoats.

CARRIED**Correspondence** Ward/Knudsen**Motion 095-17**

Received:

1. Bylaw Enforcement Report – January 2017
2. Area Meeting – January 19, 2017 minutes
3. Catterall & Wright – Reverse Osmosis Treatment and Lagoon Expansion – Preliminary Design
4. French Language Services Centre – access to Government of Saskatchewan services in French
5. Good Spirit School Division – Annual General Meeting – February 16, 2017
6. Fentanyl Advisory for Saskatchewan Health Care Providers and First Responders
7. Canadian Postmasters and Assistants Association – support postal banking
8. Ombudsman Saskatchewan – Municipal Conflict of Interest Brochure
9. Communities in Bloom– 2017 Participation
10. SAMA – 2017 Municipal Invoice
11. **Resident complaint and response – 410 Allan Avenue**

Sent:

1. PTIC CWWF Form – Infrastructure Grant Application
2. Resignation accepted/thank you – McCreddie Vermette and Cooper
3. Response to Resident – regarding Traffic Concern

Adjournment McDill/Larsen**Motion 096-17**

The meeting adjourned at 10:41 p.m.

CARRIED

Next Meetings:

Approved by Council on: _____

Mayor_____
Administrator

Nest Meetings:

March 15, 2017	(Barnhart)
April 19, 2017	(Beynon)
May 17, 2017	(Beynon)
June 21, 2017	(Beynon)
July 19, 2017	(Knudsen)
August 16, 2017	(Knudsen)
September 20, 2017	(Knudsen)
October 18, 2017	(Larsen)
November 15, 2017	(Larsen)