

*Town of Saltcoats*  
OFFICE OF THE TOWN CLERK

**MEETING OF COUNCIL** November 17, 2016

**Present:** Mayor Grant McCallum, Councilors; Walter Farquharson, Helen Jarvis, Ronald Knudsen, Administrator Diane Jamieson and Office Assistant Carling Sandercock

Regrets: Councilors Wendy Hume and Karen Ward

Visitors:

Bill Johnson, Four Town Journal  
Tyrone Morrison, Resident

Dennis Hunt Town Foreman attended the meeting from 7:01 p.m. to 7:45 p.m.

Delegation: Jared Bilan – 7:34 p.m.-7:41 p.m.

With quorum being present, the Council Meeting was called to order by Mayor Grant McCallum at 7:01 p.m. in the Stirling Room in the Community Services Building.

<b>AGENDA</b>	Knudsen/Jarvis	<b>Motion 250-16</b> That the amended agenda for the November 17, 2016 meeting be approved as circulated with item #2 under Personnel moved to #3 under Public Works.  <b><u>CARRIED</u></b>
<b>MINUTES</b>		
<b>Approval of Minutes of October 12, 2016</b>	Knudsen/Jarvis	<b>Motion 251-16</b> That the minutes of the October 12, 2016 meeting be approved as circulated.  <b><u>CARRIED</u></b>
<b>Approval of Minutes of Special Council Meeting – October 27, 2016</b>	Farquharson/Knudsen	<b>Motion 252-16</b> That the minutes of the October 27, 2016 Special Council Meeting be approved as circulated.  <b><u>CARRIED</u></b>
<b>Approval of Addendum A, B, C and D 2016</b>	McCallum/Jarvis	<b>Motion 253-16</b> That the Town of Saltcoats receive Addendum A, B, C and D - 2016 for information.  <b><u>CARRIED</u></b>
<b>FINANCIAL</b>		
<b>List of Accounts for Approval October 1 – 31, 2016</b>	Farquharson/Knudsen	<b>Motion 254-16</b> That the List of Accounts for Approval be approved as circulated for October 1 – 31, 2016 cheque #9263-9303.  <b><u>CARRIED</u></b>
<b>Budgetary Control Report for</b>	Jarvis/Knudsen	<b>Motion 255-16</b> That the Town of Saltcoats approve the Budgetary Control reports for September and October 2016 as circulated.

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Mayor

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Administrator

**September  
2016 and  
October  
2016**

**CARRIED**

**Bank  
Reconciliation  
in October  
2016**

Jarvis/Knudsen

**Motion 256-16**

That the Town of Saltcoats approve the Bank Reconciliation report for the month of October 2016 as circulated.

**CARRIED**

**PERSONNEL**

**Wastewater  
Collection &  
Treatment  
Course**

Council was advised that Paul Bulmer, Public Works Assistant successfully completed the Wastewater Collection and Treatment Course.

**PUBLIC WORKS**

**Monthly  
Review of  
Waterworks  
Operational  
Records –  
October 1 –  
31, 2016**

Farquharson/Knudsen

**Motion 257-16**

That the Town of Saltcoats approve the Monthly Review of Waterworks Operational Records for October 1 - 31, 2016 as circulated.

**CARRIED**

**Monthly  
Public  
Works  
Report for  
October  
2016**

Jarvis/McCallum

**Motion 258-16**

That the Town of Saltcoats approve the Monthly Public Works Report for October 2016.

**CARRIED**

**Report –  
Scantron  
Electronics  
Reservoir  
Cleaning**

Dennis Hunt, Town Foreman reviewed the report detailing the reservoir cleaning conducted by Scantron Robotics that was completed November 4 – 6, 2016.

**BUILDING AND FACILITIES**

**Annual  
Service  
Report –  
Community  
Services  
Building/Co  
mmunity  
Hall/Water  
Treatment  
Plant**

Farquharson/Jarvis

**Motion 259-16**

That the Town of Saltcoats approve repairs and preventative measures at the Saltcoats & District Community Hall as recommended in the annual service report: water softener repair, replacement of rods and thermo-couplers in three water heaters and removal of debris from upstairs furnace and placement of screen to prevent further accumulation of debris.

**CARRIED**

**BUSINESS ARISING FROM MINUTES OF October 12, 2106**

**Canada 150  
Celebration**

It was agreed that Canada 150 Celebration discussions would be held at a later date, once the new Council is in place.

**NEW BUSINESS**

<b>Request from Saltcoats Curling Club – Caretaker Contract Archive Material for Disposal #2016-05</b>	<b>Farquharson/Knudsen</b>	<b>Motion 260-16</b> That the Town of Saltcoats approve the request from the Saltcoats Curling Club to pay the contract for the caretaker for the season with repayment to occur after March 31, 2017 with the cost of the additional WCB premiums to be included in the repayment amount. <b><u>CARRIED</u></b>
<b>JSA #24 – Lighting Gas Stove</b>	<b>Knudsen/Jarvis</b>	<b>Motion 261-16</b> That the Town of Saltcoats approve the Archive Material List for Disposal #2016-05 pending approval from Provincial Archives. <b><u>CARRIED</u></b>
<b>Cemetery Expansion – Final Plan Approval</b>	<b>Farquharson/Knudsen</b>	<b>Motion 262-16</b> That the Town of Saltcoats approve JSA#24 – Lighting Gas Stove as circulated. <b><u>CARRIED</u></b>
<b>Code of Ethics Bylaw #11-2016</b>	<b>Farquharson/Knudsen</b>	<b>Motion 263-16</b> That the Town of Saltcoats approve the final plan from Altus Geomatics for the Saltcoats Historical Cemetery as circulated. <b><u>CARRIED</u></b>
<b>December 2016 meeting date</b>	<b>Jarvis/Knudsen</b>	<b>Motion 264-16</b> That the Town of Saltcoats introduce and read for the first time Bylaw #11-2016 Code of Ethics Bylaw. <b><u>CARRIED</u></b>
<b>Appointment to Cultural &amp; Recreation Advisory Committee – Monique Smith</b>	<b>McCallum/Knudsen</b>	<b>Motion 265-16</b> That the Town of Saltcoats approve the appointment of Monique Smith to the Cultural & Recreation Advisory Committee. <b><u>CARRIED</u></b>
<b>Area Meeting – November 24 – Churchbridge – Alternate Representative Appointment</b>		It was agreed that the December 2016 meeting date would remain as scheduled on Wednesday, December 21, 2016.  Council was informed that the November 24, 2016 Area Meeting would be attended by Mayor McCallum and Councilor Knudsen. It was agreed that the appointment of an alternate representative for the Parkland Municipal Development Committee would be deferred to the next Council meeting.

<b>Plan of Proposed Sub-division (amended) October 25, 2016 final approval</b>	Knudsen/Jarvis	<b>Motion 266-16</b> That the Town of Saltcoats approve the amended plan of proposed sub-division dated October 25, 2016 as circulated.	<b><u>CARRIED</u></b>
<b>Annual SUMA Convention – February 5-9, 2017 Saskatoon</b>		It was agreed that further discussion regarding attendance at the 2017 SUMA Convention would take place at the next Council meeting.	
<b>Christmas Schedule – Office/Public Works</b>	McCallum/Jarvis	<b>Motion 267-16</b> That the Town of Saltcoats approve the December 25, 2016 stat in lieu be observed on Friday, December 23, 2016.	<b><u>CARRIED</u></b>
<b>Council and Staff Event</b>		It was agreed that further discussion regarding a council and staff event would be deferred to the next Council meeting.	
<b>Council Sub-Committees</b>		It was agreed that further discussion regarding Council Sub-Committees would be deferred to the next Council meeting	
<b>Traffic/Speeding on Tupper Avenue – Delegation Jared Bilan</b>		Jared Bilan, resident of Town of Saltcoats met with Council to raise concerns regarding traffic and speed on Tupper Street and Allan Avenue.	
		It was agreed that an inventory of traffic signs would be conducted with recommendations to Council regarding any additions. It was also agreed that the RCMP would be contacted regarding this concern.	
<b>Dangerous Dog Exemption Request</b>	Knudsen/McCallum	<b>Motion 268-16</b> That the Town of Saltcoats approve the request of Tyrone and Kristine Morrison for an exemption to the Dangerous Dog Bylaw to exempt their Chow Chow “Cinnamon” with the understanding that any violation of the Dog Bylaw or Dangerous Dog Bylaw would cause a review of the exemption by Council.	<b><u>CARRIED</u></b>
<b>Letters of Support for Projects</b>	Farquharson/McCallum	<b>Motion 269-16</b> That the Town of Saltcoats send letters from the Town of Saltcoats to surrounding Rural Municipalities outlining the projects planned for the cemetery, exterior hall painting and cenotaph repair expressing the importance of these projects	

and requesting financial support.

**CARRIED**

**Corresponde  
nce**     McCallum/Jarvis

**Motion 270-16**

Received:

- 1. Minister’s Order – To Appoint Persons to Act as Members of Council for the Town of Saltcoats
- 2. Rail Safety Improvement Program Awareness
- 3. RCMP – Survey Notice
- 4. Bylaw Enforcement Report –October 2016
- 5. Water Security Agency – Precautionary Drinking Water Advisory – Town of Saltcoats
- 6. 4 – H Saskatchewan – 100-year anniversary
- 7. Royal Canadian Legion – Saskatchewan Command “Military Service Recognition Book: - advertising
- 8. SaskAlert – November 2016 Training Schedule
- 9. Water Security Agency – rescinding Precautionary Drinking Water Advisory
- 10. Cornerstone Credit Union – Business Appreciation – November 21, 2016
- 11. Thank you – Remembrance Day Organizing Committee

Sent:

- 1. M. Nabozniak – dog enclosure
- 2. Cornerstone Credit Union – signing authority
- 3. Ewen Morrison – reduction of front yard minimum

**CARRIED**

**Adjournment**     Knudsen/Jarvis

**Motion 271-16**

The meeting adjourned at 9:06 p.m.

**CARRIED**

Approved by Council on: \_\_\_\_\_